



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, January 26, 2015

6:00 PM

John Diederich Center
208 Dana Street

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. 15-001 Receive Update from Mark Montgomery of Ortner Management Group
Regarding the Adult System of Care for People with Mental Illnesses

2. STAFF COMMENTS

3. MATTERS FROM COUNCILMEMBERS

4. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 4A. 14-438 Receive Report, Conduct Public Hearing, and Consider Adoption of City
Council Resolution Approving the Addition of Supplemental Activities to
2014 Community Development Block Grant #14-CDBG-9881

Attachments: [01262015 CDBG 2014 Supplemental Activities.doc](#)

[Attachment 1 - RESO 2014 Supp Activities.doc](#)

[Attachment 2 - Pub Hearing Notice](#)

- 4B. 14-452** Receive Report, Conduct Public Hearing, and Consider Adoption of the Following:
- 1) City Council Resolution Adopting Updated Fees for Various Planning and Building Services
 - 2) City Council Resolution Adopting a Fee Schedule for Miscellaneous City Services

Attachments: [01262015 Fee Schedule Update](#)

[Attachment 1 - RESO Fee Schedule Update for Planning and Development Fee](#)

[Attachment 2 - RESO Fee Schedule Update for Miscellaneous Fees](#)

[Attachment 3 -Public Hearing Notice](#)

5. CONDUCT OF BUSINESS

- 5A. 15-007** Receive Report from Public, Education & Government (PEG) Access Ad Hoc Committee Regarding Status of Procurement Process for Vendor Services

Attachments: [01262015 PEG Ad Hoc Report](#)

6. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council shall proceed to the podium and wait to be recognized by the Presiding Officer. All remarks and questions shall be addressed to the Mayor or acting Mayor and not to any individual Councilmember, staff member or other person. No person shall enter into any discussion without being recognized by the Mayor or acting Mayor.

TIME LIMITATION: Any citizen, after being recognized by the Mayor or acting Mayor may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including but not limited to, the number of persons wishing to speak on a particular topic or at a particular meeting, or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: Pursuant to the Brown Act the Council cannot discuss issues or take action on any requests during this comment period.

7. CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under CONDUCT OF BUSINESS

- 7A. 14-451** Adopt City Council Resolution Accepting the 2015 Fort Bragg Police Department Salary Survey Results as Required by Ordinance 672
- Attachments: [RESO Police Compensation Ordinance](#)
[Exhibit A - FBPA Salary Comparative Study](#)
[Exhibit B - FBPA Compensation Schedule](#)
- 7B. 14-454** Adopt City Council Resolution Approving the Second Amendment to the Subrecipient Agreement with Mendocino Coast Hospitality Center for the Public Service Activity Funded by CDBG #12-CDBG-8388 and Authorizing City Manager to Execute Same (Amount Not to Exceed \$285,370; Account No. 302-5001-0630)
- Attachments: [RESO Approving MCHC Subrecip Amend 2 HMHIP.doc](#)
[MCHC Amendment #2](#)
- 7C. 14-455** Adopt City Council Resolution Approving the Second Amendment to the Subrecipient Agreement with Mendocino Coast Clinics for the Public Service Activity Funded by CDBG #12-CDBG-8388 and Authorizing City Manager to Execute Same (Amount Not to Exceed \$177,130; Account No. 302-5001-0630)
- Attachments: [RESO Approving MCC Subrecip Amend 2 HMHIP.doc](#)
[MCC Amendment No. 2](#)
- 7D. 15-003** Approve Minutes from Special Meeting of January 8, 2015
- Attachments: [CCM2015-01-08 Special](#)
- 7E. 15-002** Approve Minutes of January 12, 2015
- Attachments: [CCM2015-01-12](#)
- 7F. 15-004** Approve Minutes from Special Meeting of January 13, 2015
- Attachments: [CCM2015-01-13 Special](#)

8. CLOSED SESSION

- 8A. 14-450** **CONFERENCE WITH LABOR NEGOTIATORS;** Pursuant to Government Code Section 54957.6:
City Negotiators: Linda Ruffing, City Manager & Ginny Feth-Michel, Assistant City Manager
Employee Organization: Fort Bragg Police Association

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

NEXT REGULAR CITY COUNCIL MEETING: 6:00 P.M., MONDAY, FEBRUARY 9, 2015

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on January 21, 2015.

Cynthia M. VanWormer, MMC, City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chamber is equipped with a Recoton Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Recoton Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 15-001

Agenda Date: 1/26/2015

Version: 1

Status: Mayor's Office

In Control: City Council

File Type:
Recognition/Announcements

Agenda Number: 1A.

Receive Update from Mark Montgomery of Ortnr Management Group Regarding the Adult System of Care for People with Mental Illnesses



AGENCY: City Council
MEETING DATE: Jan. 26, 2015
DEPARTMENT: Community Devel.
PRESENTED BY: J. Owen

AGENDA ITEM SUMMARY

TITLE:

RECEIVE REPORT, CONDUCT PUBLIC HEARING, AND CONSIDER ADOPTION OF CITY COUNCIL RESOLUTION APPROVING THE ADDITION OF SUPPLEMENTAL ACTIVITIES TO 2014 COMMUNITY DEVELOPMENT BLOCK GRANT #14-CDBG-9881

ISSUE:

Pursuant to new Community Development Block Grant (CDBG) rules pertaining to use of Program Income, the City of Fort Bragg must add "Supplemental Activities" to its pending 2014 CDBG grant agreement in order to expend Program Income. On September 22, 2014, City Council adopted a new Program Income Reuse Agreement that explains and commits the City to the new Program Income use procedures and available alternatives for expending Program Income. On October 27, 2014, City Council reviewed and ranked several proposed Supplemental Activities to be added to the City's new 2014 grant. Specifically, City Council recommended the following Supplemental Activities for the 2014 grant, in the order provided below:

1. Mendocino Coast Food and Nutrition Program (Food Bank): installation of roof-top solar panels
2. City of Fort Bragg: Bainbridge Park Improvements Project
3. Fort Bragg Unified School District: Dana Gray Field Rehabilitation Project.
4. City of Fort Bragg: Sidewalk Infill Project at Boatyard Drive
5. City of Fort Bragg: Housing Rehabilitation Program

Per City Council's direction, available funding estimated at \$225,000 over the term of the 2014 grant should be split one-third each to the first three activities listed above. Any unanticipated Program Income receipts over \$225,000 may be available for the remaining activities.

RECOMMENDED ACTION:

Adopt City Council Resolution Approving the Addition of Supplemental Activities to the City's 2014 CDBG grant #14-CDBG-9881.

ALTERNATIVE ACTION(S):

1. No action. Under this alternative, the City would not submit Supplemental Activities for the 2014 CDBG grant. If no Supplemental Activities are submitted, the City will be unable to utilize at least \$225,000 in Program Income anticipated to be received and expended for grant activities over the term of the 2014 grant and would be required to return (disencumber) this amount in grant funds to the state.
2. Provide direction to staff to modify the specific dollar amounts allocated to grant Supplemental Activities. This would require a new Public Hearing with posting of new amounts. This would delay the 2014 grant agreement which would could jeopardize implementation and completion of activities included in the original 2014 grant application.

ANALYSIS:

The City collects CDBG Program Income when loans that are funded with the City's CDBG grants are repaid to the City. The CDBG rule change effective July 1, 2014, requires that Program Income cannot be accumulated and must instead be spent before any grant expenditures can be reimbursed from the grant. As Program Income is applied toward grant expenditures, the result is that grant funds are "freed up" and remain unexpended unless allocated to a new CDBG-approved activity.

Total Program Income expected to be allocated to the 2014 grant from regular CDBG loan payments is approximately \$225,000 over the estimated thirty month expenditure period of the 2014 grant. However, unexpected Program Income deposits occur for a variety of reasons, such as loan refinancings, so CDBG has recommended that jurisdictions submit extra activities to allow the expenditure of unanticipated Program Income. Activities #4 – Sidewalk Infill Project and #5 – Housing Rehabilitation Program above have been included, at City Council's direction, in the event unexpected Program Income deposits are received. In addition, CDBG recommended that amounts submitted for each activity may exceed actual amounts expended on an activity. The amounts included in Supplemental Activity Request Forms submitted to CDBG are listed as up to \$150,000 per activity, but actual amounts authorized are not expected to exceed \$75,000 for each activity.

There is no requirement that Supplemental Activities must be completed. However, if any CDBG funds are used to fund an activity, the activity must be completed within the grant term or the CDBG funds must be returned to CDBG. Before any activity can commence, Special Conditions specific to each activity must be cleared with CDBG, and the City must enter into subrecipient agreements with each nonprofit entity that is assisted. The first activity is expected to be started no sooner than December 2015, and all activities are required to be completed no later than September 30, 2017 (expected termination date of the grant). No activities will commence until sufficient funding has accumulated to complete the activity.

FISCAL IMPACT:

Approval of Supplemental Activities allows the City to expend Program Income on important community activities that might otherwise remain unfunded due to lack of resources. If Supplemental Activities are not approved, the City will be required to return awarded but unexpendable grant funds to the state. If Supplemental Activities are approved, activities will commence only if sufficient Program Income is on hand to complete each activity. Program Income may be used to pay Activity Delivery costs specific to each activity and may in some cases be allocated to General Administration costs. The City is allowed to use General Administration funding from any open CDBG grant to assist with program management, and there is adequate General Administration funding available to cover staff costs for these activities.

CONSISTENCY:

Approval of Supplemental Activities is consistent with the Program Income Reuse Agreement adopted September 22, 2014.

IMPLEMENTATION/TIMEFRAMES:

If 2014 Supplement Activities are approved by City Council, the Public Hearing notice and Resolution must be submitted to CDBG so each activity can be approved by CDBG. If all are approved, the City's 2014 grant agreement will be processed with these activities included. Once the agreement is executed, adequate Program Income funding must be accumulated and Special Conditions specific to each activity must be cleared before each activity can commence. Staff estimates that the first activity will be ready to commence by December 2015; the second by

September 2016, and the third by March 2017. All activities must be completed by September 30, 2017.

ATTACHMENTS:

1. Proposed Resolution Approving Addition of Supplemental Activities to the 2014 grant
2. Public Hearing notice for Addition of Supplemental Activities to the 2014 grant.

NOTIFICATION:

1. Nancy Severy, Food Bank
2. Chuck Bush, FBUSD

City Clerk's Office Use Only

Agency Action	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved as Amended
Resolution No.:	_____	Ordinance No.:	_____
Moved by:	_____	Seconded by:	_____
Vote:	_____		
<input type="checkbox"/> Deferred/Continued to meeting of:	_____		
<input type="checkbox"/> Referred to:	_____		

RESOLUTION NO. ____-2015

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING THE ADDITION OF SUPPLEMENTAL ACTIVITIES TO 2014 COMMUNITY DEVELOPMENT BLOCK GRANT #14-CDBG-9881

WHEREAS, the City of Fort Bragg held a Design Phase Public Hearing on September 30, 2014, to provide information about the Community Development Block Grant (CDBG) program and to solicit input from the community as to suggestions about possible uses of grant funds and Program Income; and

WHEREAS, the Fort Bragg City Council met in open session on October 27, 2014, to review community suggestions and needs and to recommend priorities for Supplemental Activities to be added to the 2014 CDBG grant #14-CDBG-9881; and

WHEREAS, at their meeting of October 27, 2014, the City Council identified the following as high priority activities that should be included as Supplemental Activities in the 2014 CDBG grant, in the following order of priority: installation of rooftop solar panels on behalf of the Mendocino Food and Nutrition Program (Food Bank); rehabilitation and improvements to City of Fort Bragg's Bainbridge Park; Dana Gray Fields Improvements Project on behalf of Fort Bragg Unified School District; City of Fort Bragg Sidewalk Infill Project at Boatyard Drive; and a City of Fort Bragg Housing Rehabilitation Program; and

WHEREAS, , the City Council has determined that federal citizen participation requirements were met during the development of these applications through a Public Hearing before the City Council January 26, 2015; and

WHEREAS, based on all the evidence presented, the City Council finds, based on information provided at the time of consideration of this matter, that the foregoing Recitals are true and correct.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby approve the addition of Supplemental Activities to the 2014 CDBG grant #14-CDBG-9881 as follows:

1. A Public Facility Activity on behalf of the Mendocino Food and Nutrition Program (Fort Bragg Food Bank) to install a rooftop solar system (up to \$150,000 including allowable Activity Delivery); and
3. A Public Facility Project on behalf of the City of Fort Bragg to construct Bainbridge Park Rehabilitation (up to \$150,000 including allowable Activity Delivery); and
4. A Public Facility Project on behalf of Fort Bragg Unified School district to construct field rehabilitation at Dana Gray Field (up to \$150,000 including allowable Activity Delivery); and
5. A Public Improvements Project on behalf of the City of Fort Bragg for a sidewalk infill project at Boatyard Drive (up to \$150,000 including allowable Activity Delivery); and

6. An Owner-Occupied Housing Rehabilitation Program within the City of Fort Bragg (up to \$150,000 including allowable Activity Delivery).

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 26th day of January, 2015, by the following vote:

**AYES:
NOES:
ABSENT:
ABSTAIN:**

**DAVE TURNER,
Mayor**

ATTEST:

**Cynthia M. VanWormer, MMC
City Clerk**



CITY OF FORT BRAGG

Incorporated August 5, 1889

416 N. Franklin Street, Fort Bragg, CA 95437
Phone: (707) 961-2827 Fax: (707) 961-2802
www.FortBragg.com

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Fort Bragg City Council will conduct a public hearing at a regular meeting to be held at 6:00 p.m., or as soon thereafter as the matter may be heard, on **MONDAY, January 26, 2015**, at the **John Diederich Center, 208 Dana Street, Fort Bragg, California**, to discuss the addition of Supplemental Activities to the City's 2014 State Community Development Block Grant (CDBG) #14-CDBG-9881 and to solicit citizen input.

The City of Fort Bragg is submitting a request to CDBG to add Supplemental Activities to grant #14-CDBG-9881 in order to expend CDBG Program Income that is projected to be received within the grant expenditure term. The precise amount of Program Income to be available for Supplemental Activities is unknown at this time but is expected to be at least \$220,000. Because it is uncertain how much Program Income may be available for Supplemental Activities, the amounts listed for each activity below may exceed actual expenditures allocated to each activity. In addition, the sum of activity amounts below may exceed Program Income that is projected to be available. All of the activities listed below are CDBG Community Development Projects:

1. A **Public Facility Project** on behalf of the Mendocino Food and Nutrition Program (Fort Bragg Food Bank) to install a solar array system (up to \$150,000 including allowable Activity Delivery); and
2. A **Public Improvements Project** at the City of Fort Bragg's Bainbridge Park to install and construct park upgrades (up to \$150,000 including allowable Activity Delivery); and
3. A **Public Improvements Project** on behalf of the Fort Bragg Unified School District to improve school and community playing fields (up to \$150,000 including allowable Activity Delivery); and
4. A **Public Improvements Project** for a sidewalk infill project along Boatyard Drive in the City of Fort Bragg (up to \$150,000 including allowable Activity Delivery); and
5. An **Owner-Occupied Housing Rehabilitation Program** within the City of Fort Bragg (up to \$150,000 including allowable Activity Delivery).

A plan to minimize displacement of persons and businesses and to provide relocation assistance to those displaced is available to the public and will be discussed at the meeting. The above activities are not expected to result in displacement of persons or businesses.

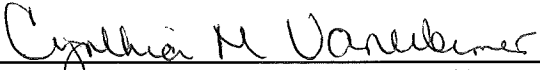
The purpose of the public hearing is to give citizens an opportunity to make their comments known on the proposed activities and applications. If you are unable to attend the public hearing, you may direct written comments to the City of Fort Bragg, Attention: Community Development Department, 416 N. Franklin Street, Fort Bragg, CA 95437, or you may telephone the Community Development Department at (707) 961-2827

with questions or comments. In addition, a CDBG public information file is available for review at the above address between the hours of 9:00 a.m. and 5:00 p.m. weekdays.

If you plan to attend the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, or have a need for an interpreter, please contact City Hall at (707) 961-2823 to arrange for those accommodations to be made.

The City of Fort Bragg promotes fair housing and makes all programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or handicap.

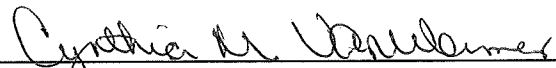
Dated: January 15, 2015


Cynthia M. VanWormer, MMC, City Clerk

PUBLISH: January 15, 2015

STATE OF CALIFORNIA)
) ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg in the Administration Department; and that I posted this Notice in the City Hall Notice case on January 15, 2015.


Cynthia M. VanWormer, MMC, City Clerk



AGENCY: City Council
MEETING DATE: January 26, 2015
DEPARTMENT: Admin
PRESENTED BY: C. VanWormer

AGENDA ITEM SUMMARY

TITLE:

RECEIVE REPORT, CONDUCT PUBLIC HEARING, AND CONSIDER ADOPTION OF THE FOLLOWING:

- 1. CITY COUNCIL RESOLUTION ADOPTING UPDATED FEES FOR VARIOUS PLANNING AND BUILDING SERVICES**
- 2. CITY COUNCIL RESOLUTION ADOPTING A FEE SCHEDULE FOR MISCELLANEOUS CITY SERVICES**

ISSUE:

The City of Fort Bragg charges fees to offset the cost of providing various services and those fees are reviewed periodically to assure that full cost-recovery is provided consistent with established Council policies. At last year's budget workshop, the Council agreed to change the timing of the annual review and updating of all fees, including planning & development fees, miscellaneous fees, water capacity charges and water service connection fees, and sewer capacity charges and sewer service connection fees to coincide with budget adoption. However, there are a few fees that staff recommends should be updated now rather than waiting until July 1.

RECOMMENDED ACTION:

Following the public hearing, take the following actions:

1. Motion to adopt City Council resolution adopting updated fees for various Planning and Development services;
2. Motion to adopt City Council resolution adopting a fee schedule for miscellaneous City services.

ALTERNATIVE ACTION(S):

1. Conduct the public hearing and make minor amendments to one or more of the resolutions prior to adoption.
2. Conduct the public hearing and direct staff to provide additional review or changes to the proposed resolutions for action at a future meeting.

ANALYSIS:

Staff time and other costs incurred in conducting City business (such as processing of development and other applications, inspections, agenda and packet preparation, and most other services) are generally measurable and are provided for the benefit of individuals as opposed to the benefit as the community as a whole. Hence, fees for these activities are not taxes, but rather, they are fees for services.

A full revised fee schedule will be presented with the FY 2015-16 Budget. At this time, staff proposes the following new and/or revised fees:

DEPARTMENT	FEE	RECOMMENDED CHANGE
Community Development	\$15	NEW FEE: Assignment of Street Address
Community Development	Admin CDP - \$850 Admin Design Review - \$300 Admin Minor Use Permit - \$700 Admin Variance - \$400 <i>(A fee of \$575 is currently charged for all Administrative permits.)</i>	Change all the Administrative Permit Fees to match the base fee for the regular permits (i.e., permits requiring a public hearing), as it takes a similar amount of staff time to prepare a staff report, request comments, prepare the permit, etc. The only difference is that there is no hearing before the Planning Commission (and consequently, no fee for the hearing).
Community Development	\$200	NEW FEE: Sign Permit Fee for permits requiring review by Planning Commission.
Finance	\$3.50	NEW FEE: Fee to accept a utility bill payment over the phone.
Miscellaneous	\$25/event (up to 3 hrs) <i>(Current fee schedule is \$20/hr or \$100/day or reduced rate established by City Manager)</i>	Fee for use of gymnasium by non-profit organization.
Public Works	\$155 for initial permit (1 year) \$55 annual renewal fee <i>(This is current fee being charged; but it is not spelled out in fee schedule.)</i>	Fee for encroachment permit for street furniture. Based on encroachment permit fees, but reduced for subsequent years.
Public Works	\$950 <i>(Current fee schedule establishes deposit of \$750)</i>	Water hydrant meter rental deposit should be increased to correspond to cost of meter.
Public Works	\$25/month	NEW FEE: Water hydrant meter rental fee
Public Works	\$127.00	NEW FEE: Water Turn-On After Hours

To adopt the revised fee schedule, two separate resolutions are necessary as follows:

(1) City Council Resolution Adopting Updated Fees for Various Planning and Development Fees (Attachment 1)

Modifications to planning and development fees are described in Government Code section 66014, which requires that the fees not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless the fee is submitted to and approved by a popular vote of two-thirds of those electors voting on the issue.

City staff has conducted an analysis of the planning and development fees collected by the City and the costs reasonably incurred in providing such services. The revised fees are listed in Exhibit "A" of the Resolution Adopting Updated Fees for Various Planning and Development Fees.

Government Code section 66016 establishes the requirements for public notice and a public meeting prior to adoption of new or amended fees. Notice was provided in accordance with these requirements.

(2) City Council Resolution Adopting a Fee Schedule for Miscellaneous City Services (Attachment 2)

Modifications to fees for miscellaneous City services are governed by Government Code section 66018, which requires that a public hearing be held prior to action on a resolution adopting a new

fee or increasing an existing fee. Staff conducted an analysis of the City's miscellaneous services and the costs incurred in providing those services and prepared Exhibit "A" to the Resolution Adopting a Fee Schedule for Miscellaneous City Services.

Since the fees charged for miscellaneous services are limited only to the amount necessary to cover the staff costs to provide the service, the fees are not a source of additional general fund revenues nor are they a "special tax" as described in Government Code section 50076.

A public hearing notice (**Attachment 3**) was published in accordance with Government Code section 66018, which requires publication twice in a local newspaper, with the first publication at least 10 days prior to the public hearing. Notice was also provided in accordance with Government Code section 66016, which requires that notice be mailed at least 14 days prior to the public hearing to any interested party who files a written request for such notice.

FISCAL IMPACT:

Although the exact fiscal effect of the proposed fee changes cannot be accurately estimated, adoption of the updated fee schedule will result in increased revenues for the City, assuming a stable level of activity. In some instances (Administrative Permits, Gymnasium rental fees), the proposed changes may result in revenue reductions. Changes in the fees charged for various planning and development fees as well as miscellaneous city services reflect changes in the cost of providing those services.

CONSISTENCY:

These fee updates are consistent with established City Council policy requiring full cost-recovery for services provided.

IMPLEMENTATION/TIMEFRAMES:

The new fees will become effective upon adoption. The Consolidated Fee Schedule will be updated and distributed to City staff and will be posted on the City's website.

ATTACHMENTS:

1. Proposed City Council Resolution Adopting Updated Fees for Various Planning and Development Services;
2. Proposed City Council Resolution Adopting a Fee Schedule for Miscellaneous City Services;
3. Public Hearing Notice

NOTIFICATION:

1. Anita Gabrielson, AT&T Public Works Liaison

City Clerk's Office Use Only

Agency Action	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved as Amended
Resolution No.:	_____	Ordinance No.:	_____
Moved by:	_____	Seconded by:	_____
Vote:	_____		
<input type="checkbox"/> Deferred/Continued to meeting of:	_____		
<input type="checkbox"/> Referred to:	_____		

RESOLUTION NO. ____-2015

RESOLUTION OF THE FORT BRAGG CITY COUNCIL ADOPTING UPDATED FEES FOR VARIOUS PLANNING AND DEVELOPMENT SERVICES

WHEREAS, the Fort Bragg Municipal Code, Title 17 (Coastal Land Use & Development Code), Title 18 (Land Use & Development Code), the California Environmental Quality Act Guidelines, Section 15045, and Government Code Sections 65104 and 66014 authorize the establishment of fees in order to recover and defray costs incurred in the processing of applications for planning and subdivision projects, annexations, and building permits, including inspections ("Planning and Development Fees "); and

WHEREAS, the City maintains a comprehensive "Consolidated Fee Schedule" to provide members of the public and City staff with a convenient method for determining fees and charges that apply to certain City services; and

WHEREAS, included in the Consolidated Fee Schedule is a list of fees for Planning and Development Fees; and

WHEREAS, the City has conducted an analysis of its Planning and Development Fees and the costs reasonably incurred in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for such services; and

WHEREAS, based on the recent analysis of the cost of providing Planning and Development Fees, some of the fees and charges listed on the Consolidated Fee Schedule for such Services are no longer adequate to cover the estimated reasonable cost of providing those services; and

WHEREAS, pursuant to Government Code section 66016, the specific fees to be charged for such services must be adopted by the City Council after providing notice and holding an open and public meeting; and

WHEREAS, the City Council conducted an open and public meeting on January 26, 2015 to receive comments on the proposed fee schedule; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. All notices and publications have been given in accordance with Government Code section 66016; and
2. Information regarding the proposed fee increases, including the cost or estimated cost required to provide the service for which a specific fee is levied, have been made available to the public for at least ten (10) days prior to the public meeting; and
3. The fees collected for providing miscellaneous services are not a source of additional general fund revenues nor are they a "special tax" as described in California Government Code section 50076; and
4. Modifications to current fees, as identified in Exhibit "A" have been reviewed and are found to not exceed the estimated reasonable cost of providing the services for which the fees are levied.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby adopt the fees as shown on Exhibit "A", attached, showing the fees to be charged for the services described therein; and

BE IT FURTHER RESOLVED that the City Clerk is authorized and directed to update the Consolidated Fee Schedule to reflect the fees described in Exhibit "A"; and

BE IT FURTHER RESOLVED that these fees shall become effective upon adoption.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 26th day of January, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DAVE TURNER,
Mayor

ATTEST:

Cynthia M. VanWormer, MMC
City Clerk

EXHIBIT "A"

PLANNING AND DEVELOPMENT FEES

CATEGORY	FEE
<u>Administrative Permits:</u>	
- Admin. Design Review	\$300
- Admin. Variance	\$400
- Admin. Minor Use Permit (does not include Medical Marijuana Cultivation MUP)	\$700
- Admin. Coastal Dev. Permit	\$850
Assign Street Address	\$15
Planning Commission Sign Permit	\$200

RESOLUTION NO. ____-2015

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
ADOPTING A FEE SCHEDULE FOR MISCELLANEOUS CITY SERVICES**

WHEREAS, the City Council finds it appropriate to charge fees for certain miscellaneous services provided by the City; and

WHEREAS, the City maintains a comprehensive "Consolidated Fee Schedule" to provide members of the public and City staff with a convenient method for determining fees and charges that apply to certain City services; and

WHEREAS, included in the Consolidated Fee Schedule is a list of fees for miscellaneous services; and

WHEREAS, the City has conducted an analysis of its miscellaneous services and the costs reasonably incurred in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for miscellaneous services; and

WHEREAS, the City has a policy of recovering the full costs reasonably incurred in providing miscellaneous services of a voluntary and limited nature, such that those receiving the miscellaneous services pay the associated costs and general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such miscellaneous services; and

WHEREAS, pursuant to Government Code Section 66018, the specific fees to be charged for such miscellaneous services must be adopted by the City Council after providing notice and holding a public hearing; and

WHEREAS, the City Council conducted a public hearing on January 26, 2015, following proper notice, to obtain comments on the proposed fee schedule; and

WHEREAS, based on all the evidence presented at the time of the public hearing on this matter, the City Council finds as follows:

1. All notices and publications have been given in accordance with Government Code section 6062a; and
2. The fees collected for providing miscellaneous services are not a source of additional general fund revenues nor are they a "special tax" as described in California Government Code section 50076; and
3. Modifications to the current fees, as identified in Exhibit "A", have been reviewed and are found to not exceed the estimated reasonable cost of providing the services for which the fees are levied.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby adopt the fees as shown on Exhibit "A", attached, showing the fees to be charged for the services described therein; and

BE IT FURTHER RESOLVED that the City Clerk is authorized and directed to update the Consolidated Fee Schedule to reflect the fees described in Exhibit "A"; and

BE IT FURTHER RESOLVED that these fees shall become effective upon adoption.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 26th day of January, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DAVE TURNER,
Mayor

ATTEST:

Cynthia M. VanWormer, MMC
City Clerk

EXHIBIT "A"

FEEES FOR VARIOUS CITY SERVICES

FINANCE DEPARTMENT FEES

CATEGORY	FEE
Payment of Utility Bill by Phone	\$3.50

MISCELLANEOUS FEES

CATEGORY:	FEE
Gymnasium Use by Non-Profit (for up to 3 hrs of use)	\$25

PUBLIC WORKS FEES

CATEGORY:	FEE
<u>Street Furniture Permit Fees:</u>	
* First Year	\$155
* Renewal: Subsequent Years	\$55
Water Hydrant Meter Rental Deposit	\$950
Water Hydrant Meter Rental (per month)	\$25
Water Turn-On After Hours	\$127



CITY OF FORT BRAGG

Incorporated August 5, 1889
416 N. Franklin St.
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802
www.fortbragg.com

NOTICE OF PUBLIC HEARING

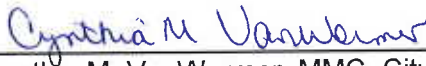
NOTICE IS HEREBY GIVEN that the Fort Bragg City Council will conduct a public hearing at a regular meeting to be held at 6:00 p.m., or as soon thereafter as the matter may be heard, on **Monday, January 26, 2015**, at the John Diederich Center, 208 Dana Street, Fort Bragg, California 95437. The public hearing will concern the following item:

Proposed Resolution Adopting a Revised Fee Schedule for Various City Services

The resolution and additional information on this item are on file at the Office of the City Clerk, City Hall, 416 North Franklin Street, Fort Bragg, California 95437; please call 707-961-2824, ext. 115 to schedule an appointment for review and/or copying during normal business hours.

All interested persons are invited to appear at this meeting to present their comments and be heard as to whether the proposed rates and charges are discriminatory or excessive. Written communications should be received no later than the hearing date.

Dated: January 7, 2015.




Cynthia M. VanWormer, MMC, City Clerk

PUBLISH: January 15, 2015.
January 22, 2015.

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg in the Administrative Department; and that I posted this Notice in the City Hall Notice case on January 15, 2015.



Cynthia M. VanWormer, MMC, City Clerk



AGENCY:	City Council
MEETING DATE:	January 26, 2015
DEPARTMENT:	Administration
PREPARED BY:	L. Ruffing
PRESENTED BY:	L. Ruffing/Ad Hoc Committee

AGENDA ITEM SUMMARY

TITLE:

RECEIVE REPORT FROM PUBLIC, EDUCATION & GOVERNMENT (PEG) ACCESS AD HOC COMMITTEE REGARDING STATUS OF PROCUREMENT PROCESS FOR VENDOR SERVICES

ISSUE:

The City of Fort Bragg is working to reestablish Public, Education & Government (PEG) access television services in the coastal region. The City Council appointed an ad hoc committee to review proposals received in response to a Request for Proposals that was issued in November, 2014. This matter is agendized as a status report from the ad hoc committee. It is an opportunity for the City Council to receive input from the public and to discuss priorities and options for the PEG.

RECOMMENDED ACTION:

Receive status update from PEG ad hoc committee.

ALTERNATIVE ACTION(S):

None necessary. This is not an action item.

ANALYSIS:

In July 2013, in response to an adverse judgment in litigation between Mendocino Coast Television (MCTV) and the Footlighters, the MCTV Board of Directors decided to dissolve MCTV, the 501(c)(3) non-profit corporation providing Public, Education, Governmental Access (PEG) services to the Mendocino coast since 2006. MCTV vacated the premises it had occupied at 248 E. Laurel Street (i.e., the Footlighters Building) leaving behind all of its media equipment and archival materials. Since then, the Mendocino coastal community has been without local programming on the three PEG channels provided by Comcast.

Following the dissolution of MCTV, there was a great deal of uncertainty about the status of the equipment left behind, particularly with regard to the modulator which is owned by Comcast and is the "head end" that pushes digital programming out to the three public access television channels. Comcast agreed to provide a new modulator to the City to be installed at Town Hall in conjunction with the Town Hall Remodel project. In October 2014, Comcast disconnected the fiber cables from the Footlighters building and re-routed them to the new IT room at Town Hall.

In November 2014, the City of Fort Bragg issued a Request for Proposals (RFP) for PEG Access Television Services. One proposal was received from an entity to be known as North Coast Television & Theater (NCT&T). The City Council's PEG ad hoc committee, comprised of Councilmember Doug Hammerstrom and Councilmember Mike Cimolino, met on December 15 to review the proposal, and then again on December 18 to discuss the proposal with Eric Dwyer of NCT&T.

The PEG ad hoc committee's initial review of the NCT&T proposal determined that it did not address many of the specific questions posed in the RFP regarding the organization, financing,

and programming for the PEG. The committee met with the NCT&T representative and received clarification on the financial proposal as follows:

- NCT&T would need about \$28,000 in “start-up” funds for the proposed new non-profit organization, including a \$10,000 “lease option” payment for the Footlighters’ equipment, \$8,500 for computer equipment and software, and \$6,000 in legal fees and insurance.
- NCT&T would need about \$89,500 for its first year operating costs, including a \$12,000/year lease payment for Footlighters’ space and equipment, \$9,000/year for payment of utilities, \$12,500/year for insurance, licensing, fees and expenses, and staff and employee costs of \$56,000/year.
- NCT&T’s proposal requests that the City of Fort Bragg and Mendocino County disburse an estimated \$62,500 of general funds that were budgeted for PEG operations but not expended in prior budget years. It also requests that the City and County allocate 70% of the Comcast franchise fees to the PEG rather than the 50% share that is currently allocated.
- NCT&T’s proposal also rejects the RFP’s requirement that PEG equipment purchased with City revenues shall remain property of the City.

Regarding programming, the NCT&T representative provided the following clarification:

- NCT&T’s primary goal would be to get high school students involved in the PEG and that will require participation by a teacher who would receive a stipend. This is described as Phase 3 in the proposal
- The Footlighters would also be a stakeholder and make TV shows and vaudeville skits that could be broadcast on channel 3.
- NCT&T would not provide videography services for public meetings until high school and college students are available in Phase 3.

The Council ad hoc committee pressed the NCT&T representative for more specificity about deliverables, milestones, and performance standards that could be incorporated into a contract. No specifics were provided.

At the conclusion of the meeting, the Council ad hoc committee set another meeting for December 29 at which time it would consider other options for reestablishing PEG services, including possible issuance of a new RFP, negotiating with local contractors, and/or establishing a new part-time City staff position. The committee met again on December 29 and decided to meet with Terry Vaughn and representatives of Mendocino TV, a for-profit business, to discuss the possibility of establishing a public-private partnership and/or contracting out specific services for the PEG.

The Council ad hoc committee met with Terry Vaughn and Amy Katz of Mendocino TV on January 6, 2015 and had a broad-ranging conversation about the future of PEG, opportunities for PEG programming, technical requirements, equipment needs for downloading content to a playout server, etc. At the conclusion of that meeting, the ad hoc committee directed staff to continue the discussion with Mendocino TV representatives and to try to formulate a proposal. Staff met with the Mendocino TV representatives on January 8 and January 13, 2015 to discuss options for structuring an agreement. Discussions focused on the need to provide clarity and, in some instances, boundaries relating to the public services that Mendocino TV would provide for PEG access and the activities that the company would continue to undertake as a private, for-profit business. As Mendocino TV representatives analyzed their options and the costs of providing services, they concluded that it would cost them nearly \$200,000 per year to engineer, operate and maintain a full-service PEG as discussed with the ad hoc committee. Upon further deliberation,

Mendocino TV concluded that providing a smaller bundle of PEG services would undermine their efforts to grow Mendocino TV as a for-profit business and they withdrew from negotiations.

The Council's PEG ad hoc committee met again on January 13, 2015 to re-evaluate the options. The committee identified the top priorities as follows:

1. Providing access to governmental meetings.
2. Broadcasting other programming on the PEG channels.
3. Pursuing educational opportunities for video production and programming with local schools

After much discussion, the Council's ad hoc committee is leaning towards a recommendation as follows:

- The City should purchase a play-back server (cost is approximately \$11k) and set up the necessary hardware at Town Hall to allow continuous content to be broadcast over the PEG channels.
- The City actively recruit a volunteer "PEG committee" comprised of interested community members who will assemble non-copyrighted content for rebroadcast over the PEG.
- The City should consider the possibility of either hiring a contractor or creating a part-time IT staff position to film City meetings at Town Hall and to push the video (and video provided by other governmental entities) out over the PEG and to coordinate the PEG programming calendar (using content assembled by the volunteers).

The PEG ad hoc committee is seeking input from the Council and public regarding priorities for PEG services, possible service delivery models, and any other issues. They will return to the Council with a more solid recommendation on a future agenda.

FISCAL IMPACT:

Since the Comcast franchise agreement went into effect in 2005, the City of Fort Bragg allocated \$151,364 of franchise fees and \$131,840 in capital grants to MCCET/MCTV. Initially, the City only allocated 20% of its franchise fees to MCCET/MCTV, but in FY 2007/08 the City began allocating 50% of its franchise fees to MCTV. The full amount of the capital grants received from Comcast were passed through to MCTV.

During the term of the Comcast franchise agreement, franchise fee revenues peaked in 2007/08 at \$53,700. They have been steadily declining since and in 2012/13, the City received a total of \$39,685 in franchise fees. The City budgeted \$20,000 for PEG services in the FY 2014/15 Budget. Mendocino County has allocated funds for operation of the coastal PEG in the past. The County committed \$31,000 to the coastal PEG in its FY 2014/15 Budget. The County has not participated in the screening of proposals, but has been kept apprised of the City's efforts to revive the PEG.

IMPLEMENTATION/TIMEFRAMES:

It is not known when the PEG channels will be "lit up."

ATTACHMENTS:

None.

NOTIFICATION:

1. Eric Dwyer
2. Terry Vaughn, Mendocino TV
3. Carmel Angelo, Mendocino County CEO
4. Kristen McMenemy, Mendocino County, Director of General Services
5. Erica Cooperrider, Mendocino Access TV
6. Ann Rennaker
7. Richard Karch
8. Kathy Silva

City Clerk's Office Use Only

Agency Action	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved as Amended
Resolution No.:	_____	Ordinance No.:	_____
Moved by:	_____	Seconded by:	_____
Vote:	_____		
<input type="checkbox"/> Deferred/Continued to meeting of:	_____		
<input type="checkbox"/> Referred to:	_____		



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 14-451

Agenda Date: 1/26/2015

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 7A.

Adopt City Council Resolution Accepting the 2015 Fort Bragg Police Department Salary Survey Results as Required by Ordinance 672

Pursuant to the Initiative Ordinance 672 as approved by the voters, the City Council conducts an annual review of the salaries for each authorized position in the Police Department and makes adjustments, as required by the Ordinance, effective each January 1. The Ordinance requires that the salary for each staff position at the Police Department shall not be less than the average salaries paid for comparable positions in the Ukiah and Willits police departments, and the Mendocino County Sheriff's Office.

The classifications covered by the Ordinance include: Police Chief, Police Lieutenant, Police Sergeant, Police Officer, Police Recruit, Community Services Officer, Police Services Technician, and Administrative Coordinator.

In December of 2014, the City's Administrative Services Office conducted the annual survey and analyzed and presented the results to the Fort Bragg Police Association (FBPA) for review and concurrence. The FBPA has concurred with the results of the survey. The survey is attached as Exhibit A to the Resolution.

The salary survey indicates that there are no Police Department classifications for which the current compensations levels are less than required by the Ordinance and, consequently, no salary adjustments are required.

RESOLUTION NO. ____-2015

RESOLUTION OF THE FORT BRAGG CITY COUNCIL ACCEPTING THE FORT BRAGG POLICE DEPARTMENT SALARY SURVEY RESULTS AS REQUIRED BY ORDINANCE 672

WHEREAS, the voters adopted Ordinance 672 requiring an annual review of the compensation schedule for employees of the Fort Bragg Police Department; and

WHEREAS, the City has completed the study, reviewed, and analyzed the data for salaries of comparable positions in the cities of Willits and Ukiah and the Mendocino County Sheriff's Office as required by Ordinance 672; and

WHEREAS, the salary survey was forwarded to the Fort Bragg Police Association ("FBPA") for review and comment and the Fort Bragg Police Association has concurred with the information presented in the survey; and

WHEREAS, the City Council has reviewed the salary survey results as required by Ordinance 672 and attached hereto as Exhibit A; and

WHEREAS, the City Council has reviewed the Police Compensation Schedule, attached hereto as Exhibit B and which indicates that no compensation adjustments are required as a result of Ordinance 672; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. Ordinance 672 has been implemented and the requisite salary study has been prepared as required.
2. The data analysis is presented as prescribed by Ordinance 672.
3. The Fort Bragg Police Association has reviewed and accepted the results of the annual salary survey.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby accept Salary Survey results as required by Ordinance 672.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____ and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 26th day of January, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DAVE TURNER,
Mayor

ATTEST:

Cynthia M. VanWormer, MMC
City Clerk

POLICE SALARY COMPARATIVE STUDY
 PER ORDINANCE
 AS OF 01-01-2015

Monthly		Step 1	Step 2	Step 3	Step 4	Step 5	COMMENTS
UNREPRESENTED							
Police Chief							
Mendocino County							NO COMPARABLE CLASSIFICATION
Ukiah	3570	\$ 9,688.18	\$ 10,172.58	\$ 10,681.21	\$ 11,215.27	\$ 11,776.04	
Willits	89E	\$ 6,539.16	\$ 6,866.11	\$ 7,209.42	\$ 7,569.89	\$ 7,948.38	
AVERAGE		\$ 8,113.67	\$ 8,519.35	\$ 8,945.32	\$ 9,392.58	\$ 9,862.21	
Police Lieutenant							
Mendocino County - Sheriff's Lieutenant	#7051	\$ 5,694.00	\$ 5,978.70	\$ 6,277.64	\$ 6,591.52	\$ 6,919.47	
Ukiah							NO COMPARABLE CLASSIFICATION
Willits							NO COMPARABLE CLASSIFICATION
AVERAGE		\$ 5,694.00	\$ 5,978.70	\$ 6,277.64	\$ 6,591.52	\$ 6,919.47	
Administrative Coordinator							
Mendocino County - Sheriff's Executive Coordinator	#0189	\$ 3,614.00	\$ 3,794.70	\$ 3,984.44	\$ 4,183.66	\$ 4,392.27	FB Administrative Coordinator has aspects of both Sheriff's Executive Coordinator and Admin Secretary
Mendocino County - Admin Secretary	#S585	\$ 3,277.73	\$ 3,441.62	\$ 3,613.70	\$ 3,794.39	\$ 3,983.20	
Mendo Average		\$ 3,445.87	\$ 3,618.16	\$ 3,799.07	\$ 3,989.02	\$ 4,187.73	
Ukiah - Administrative Secretary	6130	\$ 3,105.11	\$ 3,260.37	\$ 3,423.38	\$ 3,594.55	\$ 3,774.28	
Willits							NO COMPARABLE CLASSIFICATION
AVERAGE		\$ 3,275.49	\$ 3,439.26	\$ 3,611.23	\$ 3,791.79	\$ 3,981.01	
FBPA REPRESENTED (SWORN & NON-SWORN)							
Police Sergeant - Basic POST Certification							
Mendocino County - Sheriff's Sergeant	#7131	\$ 4,553.47	\$ 4,781.14	\$ 5,020.20	\$ 5,271.21	\$ 5,534.53	
Ukiah - Sergeant							NO COMPARABLE CLASSIFICATION
Willits - Police Sergeant							NO COMPARABLE CLASSIFICATION
AVERAGE		\$ 4,553.47	\$ 4,781.14	\$ 5,020.20	\$ 5,271.21	\$ 5,534.53	
Police Sergeant - Intermediate POST Certification							
Mendocino County - Sheriff's Sergeant 5%	#7132	\$ 4,782.27	\$ 5,021.38	\$ 5,272.45	\$ 5,536.07	\$ 5,813.60	
Ukiah - Sergeant	3077	\$ 5,797.31	\$ 6,087.17	\$ 6,391.53	\$ 6,711.11	\$ 7,046.66	FB Step 1=Ukiah 1 Step of 6
Willits - Police Sergeant	#77D	\$ 4,491.05	\$ 4,715.60	\$ 4,951.38	\$ 5,198.95	\$ 5,458.90	
AVERAGE		\$ 5,023.54	\$ 5,274.72	\$ 5,538.45	\$ 5,815.38	\$ 6,106.39	

POLICE SALARY COMPARATIVE STUDY
 PER ORDINANCE
 AS OF 01-01-2015

Monthly			Step 1	Step 2	Step 3	Step 4	Step 5	COMMENTS
Police Sergeant - Advanced POST Certification								
Mendocino County - Sheriff's Sergeant 10%	#7133		\$ 5,012.80	\$ 5,263.44	\$ 5,526.61	\$ 5,802.94	\$ 6,092.67	
Ukiah - Sergeant	3177		\$ 6,087.17	\$ 6,391.53	\$ 6,711.11	\$ 7,046.66	\$ 7,399.00	FB Step 1=Ukiah 1 Step of 6
Willits - Police Sergeant	#79D		\$ 4,721.02	\$ 4,957.07	\$ 5,204.92	\$ 5,465.17	\$ 5,738.43	
AVERAGE			\$ 5,273.66	\$ 5,537.35	\$ 5,814.21	\$ 6,104.93	\$ 6,410.03	
Police Officer - Basic POST Certification								
Mendocino County								
Deputy Sheriff/Coroner I	#7097		\$ 3,333.20	\$ 3,499.86	\$ 3,674.85	\$ 3,858.60	\$ 4,050.80	FB Police Officer has aspects of both Deputy Sheriff I and II
Deputy Sheriff/Coroner II	#7113		\$ 3,820.27	\$ 4,011.28	\$ 4,211.84	\$ 4,422.44	\$ 4,645.33	
Mendo Average			\$ 3,576.73	\$ 3,755.57	\$ 3,943.35	\$ 4,140.52	\$ 4,348.07	
Ukiah - Officer	3073		\$ 4,546.56	\$ 4,773.89	\$ 5,012.59	\$ 5,263.22	\$ 5,526.38	FB Step 1=Ukiah 01 Step of 6 steps
Willits	#67A		\$ 3,472.62	\$ 3,646.25	\$ 3,828.56	\$ 4,019.99	\$ 4,220.99	
AVERAGE			\$ 3,865.31	\$ 4,058.57	\$ 4,261.50	\$ 4,474.57	\$ 4,698.48	
Police Officer - Intermediate POST Certification								
Mendocino County								
Deputy Sheriff/Coroner I 5%	#7109		\$ 3,497.87	\$ 3,672.76	\$ 3,856.40	\$ 4,049.22	\$ 4,251.87	FB Police Officer has aspects of both Deputy Sheriff I and II
Deputy Sheriff/Coroner II 5%	#7125		\$ 4,019.60	\$ 4,220.58	\$ 4,431.61	\$ 4,653.19	\$ 4,886.27	
Mendo Average			\$ 3,758.73	\$ 3,946.67	\$ 4,144.00	\$ 4,351.20	\$ 4,569.07	
Ukiah - Officer (IPC)	3173		\$ 4,773.89	\$ 5,012.59	\$ 5,263.21	\$ 5,526.38	\$ 5,802.69	FB Step 1=Ukiah 1 Step of 6 steps
Willits	#69A		\$ 3,650.43	\$ 3,832.95	\$ 4,024.60	\$ 4,225.83	\$ 4,437.12	
AVERAGE			\$ 4,061.02	\$ 4,264.07	\$ 4,477.27	\$ 4,701.14	\$ 4,936.29	
Police Officer - Advanced POST Certification								
Mendocino County								DONE
Deputy Sheriff/Coroner I 10%	#7126		\$ 3,664.27	\$ 3,847.48	\$ 4,039.85	\$ 4,241.85	\$ 4,454.67	FB Police Officer has aspects of both Deputy Sheriff I and II
Deputy Sheriff/Coroner II 10%	#7127		\$ 4,206.80	\$ 4,417.14	\$ 4,638.00	\$ 4,869.90	\$ 5,111.60	
Mendo Average			\$ 3,935.53	\$ 4,132.31	\$ 4,338.93	\$ 4,555.87	\$ 4,783.13	
Ukiah - Officer (APC)	3273		\$ 5,012.59	\$ 5,263.22	\$ 5,526.38	\$ 5,802.69	\$ 6,092.83	FB Step 1=Ukiah 1 Step of 6
Willits	#71A		\$ 3,837.36	\$ 4,029.23	\$ 4,230.69	\$ 4,442.22	\$ 4,664.34	
AVERAGE			\$ 4,261.83	\$ 4,474.92	\$ 4,698.66	\$ 4,933.60	\$ 5,180.10	
Police Recruit								
Mendocino County - Deputy Sheriff Coroner-Intrain	#7167		\$ 15.00	\$ 15.75	\$ 16.54	\$ 17.36	\$ 18.24	
Ukiah (Officer: in Academy for Basic POST)	3073		\$ 24.98	Per Hour				Step 0 of 3073 Officer
Willits (Police Recruit)	NA		\$ 12.32	Per Hour				
AVERAGE			\$ 18.65	Per Hour				

POLICE SALARY COMPARATIVE STUDY
 PER ORDINANCE
 AS OF 01-01-2015

Monthly			Step 1	Step 2	Step 3	Step 4	Step 5	COMMENTS	
Community Services Officer									
Mendocino County Community Srv Officer			#7065	\$ 2,442.27	\$ 2,564.38	\$ 2,692.60	\$ 2,827.23	\$ 2,969.20	
Ukiah			3056	\$ 3,147.63	\$ 3,305.01	\$ 3,470.26	\$ 3,643.77	\$ 3,825.96	
Willits	Community Srs Officer/Corrections I		#57A	\$ 2,705.32	\$ 2,840.59	\$ 2,982.62	\$ 3,131.75	\$ 3,288.33	FB CSO has aspects of CSO/CO I & II
	Community Srs Officer/Corrections II		#60I	\$ 2,974.58	\$ 3,123.31	\$ 3,279.47	\$ 3,443.45	\$ 3,615.62	
Willits Average				\$ 2,839.95	\$ 2,981.95	\$ 3,131.04	\$ 3,287.60	\$ 3,451.98	
AVERAGE				\$ 2,809.95	\$ 2,950.45	\$ 3,097.97	\$ 3,252.87	\$ 3,415.71	
Police Services Technician									
Mendocino County - Sheriffs Srs Tech			#7047	\$ 2,333.07	\$ 2,449.72	\$ 2,572.21	\$ 2,700.82	\$ 2,835.73	
Ukiah - Police Records Clerk			6028	\$ 3,105.11	\$ 3,260.37	\$ 3,423.38	\$ 3,594.55	\$ 3,774.28	
Willits				NO COMPARABLE POSITION					
AVERAGE				\$ 2,719.09	\$ 2,855.04	\$ 2,997.79	\$ 3,147.68	\$ 3,305.01	

EXHIBIT B

Police Compensation Schedule					
Effective: October 1, 2014					
	Monthly Salary				
	Step 1	Step 2	Step 3	Step 4	Step 5
Chief of Police	\$ 9,173.93	\$ 9,632.63	\$ 10,114.26	\$ 10,619.97	\$ 11,150.97
Police Lieutenant	\$ 7,021.16	\$ 7,372.22	\$ 7,740.83	\$ 8,127.87	\$ 8,534.26
Administrative Coordinator	\$ 3,678.37	\$ 3,862.29	\$ 4,055.41	\$ 4,258.18	\$ 4,471.09
Police Sergeant - Basic POST Certificate	\$ 5,112.16	\$ 5,367.77	\$ 5,636.16	\$ 5,917.97	\$ 6,213.87
Police Sergeant - Intermediate POST Certificate	\$ 5,392.46	\$ 5,662.08	\$ 5,945.19	\$ 6,242.44	\$ 6,554.57
Police Sergeant - Advanced POST Certificate	\$ 5,658.84	\$ 5,941.78	\$ 6,238.87	\$ 6,550.81	\$ 6,878.35
Police Officer - Basic POST Certificate	\$ 4,179.45	\$ 4,388.42	\$ 4,607.85	\$ 4,838.24	\$ 5,080.15
Police Officer - Intermediate POST Certificate	\$ 4,389.41	\$ 4,608.88	\$ 4,839.33	\$ 5,081.29	\$ 5,335.36
Police Officer - Advanced POST Certificate	\$ 4,604.58	\$ 4,834.80	\$ 5,076.54	\$ 5,330.37	\$ 5,596.89
Police Recruit	\$ 19.79				
Community Services Officer	\$ 2,989.05	\$ 3,138.50	\$ 3,295.43	\$ 3,460.20	\$ 3,633.21
Police Services Technician	\$ 3,110.39	\$ 3,265.91	\$ 3,429.20	\$ 3,600.66	\$ 3,780.69



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 14-454

Agenda Date: 1/26/2015

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 7B.

Adopt City Council Resolution Approving the Second Amendment to the Subrecipient Agreement with Mendocino Coast Hospitality Center for the Public Service Activity Funded by CDBG #12-CDBG-8388 and Authorizing City Manager to Execute Same (Amount Not to Exceed \$285,370; Account No. 302-5001-0630)

The City's 2012 Community Development Block Grant (CDBG) #12-CDBG-8388 provides \$462,500 to operate the Homeless Mental Health Intervention Program (HMHIP) for approximately thirty months, until September 30, 2015. HMHIP provides targeted, intensive intervention services to homeless individuals who are exhibiting mental health issues who are not currently receiving treatment or regular services. HMHIP is operated by Mendocino Coast Hospitality Center (MCHC) and Mendocino Coast Clinics per Subrecipient Agreements with each entity. The Agreements include a scope of work and budget approved for the grant application in March 2012 and amended after the grant award in February 2013. Client services are initiated by MCHC, and the number of clients eligible for HMHIP has significantly exceeded projections. In addition, client needs have varied from those anticipated in the original program budget, with less need for expensive direct medical services and increased need for case management, ancillary medical services and counseling. The HMHIP operators have determined that a re-allocation of the remaining funding will allow more effective service to clients. Specifically, the operators agree that remaining budget of \$144,789 should be moved from Mendocino Coast Clinics to MCHC. MCHC will use this funding to add another Outreach Case Manager as well a Substance Abuse Counselor. In addition, MCHC will coordinate at least two major homeless health information and engagement events. The original and proposed budget and scope of work for MCHC and Mendocino Coast Clinics is attached as Second Amendment Exhibit A.

RESOLUTION NO. ____-2015

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING THE SECOND AMENDMENT TO THE SUBRECIPIENT AGREEMENT WITH MENDOCINO COAST HOSPITALITY CENTER FOR THE PUBLIC SERVICE ACTIVITY FUNDED BY CDBG #12-CDBG-8388 AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NOT TO EXCEED \$285,370; ACCOUNT NO. 302-5001-0630)

WHEREAS, the City of Fort Bragg received a grant for \$462,500 from the 2012 California Department of Housing and Community Development, State Community Development Block Grant (CDBG) to fund a Public Service activity known as the Fort Bragg Homeless Mental Health Intervention Program (HMHIP), operated by Mendocino Coast Hospitality Center and Mendocino Coast Clinics; and

WHEREAS, the City of Fort entered into a Contingent Subrecipient Agreement with the Mendocino Coast Hospitality Center (MCHC) in March 2012, as amended in February 2013, to assist in implementing the Fort Bragg HMHIP funded by the grant; and

WHEREAS, MCHC has successfully implemented its tasks as shown in the scope of work provided in the Subrecipient Agreement Exhibit A, as amended; and

WHEREAS, actual experiences of implementing the program have demonstrated a need to re-allocate the budget to maximize program effectiveness and services to homeless clients; and

WHEREAS, re-allocation of \$144,789 from the Mendocino Coast Clinics budget to the MCHC budget, to result total budget of \$285,370 for MCHC, will allow MCHC to increase Outreach Case Management services; to add a Substance Abuse Counselor, and to hold at least two major homeless health information and engagement events; and

WHEREAS, Mendocino Coast Clinics is agreeable to this budget re-allocation and will exercise a budget amendment to decrease their budget by \$144,789, to \$177,130, such that the total program budget remains within the total award of \$462,500; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. The Mendocino Coast Hospitality Center is a highly qualified subrecipient and has demonstrated that it is sufficiently capable and experienced in implementation and management of CDBG-funded projects.
2. Adequate funding is available on a reimbursement basis through the State CDBG program to complete the work as described in the Subrecipient Agreement as amended.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby Approve the Second Amendment to the Subrecipient Agreement with Mendocino Coast Hospitality Center for the Public Service Activity Funded by CDBG #12-CDBG-8388 and Authorizes City Manager to Execute Same (Amount Not to Exceed \$285,370; Account No. 302-5001-0630)

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular

meeting of the City Council of the City of Fort Bragg held on the 26th day of January, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DAVE TURNER,
Mayor

ATTEST:

Cynthia M. VanWormer, MMC
City Clerk

SECOND AMENDMENT
AGREEMENT WITH MENDOCINO COAST HOSPITALITY CENTER
FOR CDBG PUBLIC SERVICE PROGRAM ACTIVITIES, CDBG #12-CDBG-8388

THIS SECOND AMENDMENT is made and entered into this 26th day of January, 2015, by and between the CITY OF FORT BRAGG, hereinafter referred to as "CITY", and MENDOCINO COAST HOSPITALITY CENTER, hereinafter referred to as "SUBRECIPIENT".

WHEREAS, the City's 2012 Community Development Block Grant (CDBG) #12-CDBG-8388 provides \$462,500 to operate the Homeless Mental Health Intervention Program (HMHIP) for approximately thirty months, until September 30, 2015; and

WHEREAS, the Program is operated by Mendocino Coast Hospitality Center (MCHC) and Mendocino Coast Clinics per Subrecipient Agreements with each entity; and

WHEREAS, Client services are instigated by MCHC, and the number of clients eligible for the program has significantly exceeded projections. In addition, client needs have been different than anticipated in the original program budget, with less need for expensive direct medical services and increased need for case management, ancillary medical services and counseling; and

WHEREAS, the operators agree that remaining budget of \$144,789 should be moved from Mendocino Coast Clinics to MCHC.

NOW, THEREFORE, for the aforementioned reasons and other valuable consideration, the receipt and sufficiency of which is acknowledged, City and Subrecipient hereby agree that the Subrecipient Agreement for CDBG Public Service Program Activities between the CITY and SUBRECIPIENT dated March 26, 2012, as amended by the First Amendment to same dated January 29, 2013, is hereby amended as follows:

1. **SECTION I – SCOPE OF SERVICES; SUBSECTION A – PROGRAM DELIVERY:**

The Scope of Services has been amended to add Outreach Events and a Substance Abuse Counselor, as shown on Exhibit A – Amendment 2 attached and made a part of this Agreement.

2. **SECTION I – SCOPE OF SERVICES; SUBSECTION D – STAFFING:**

The Scope of Services has been amended to increase the Outreach Case Manager by 1.0 FTE to a total of up to 2.0 FTE position and add a Substance Abuse Counselor at a level up to 1.0 FTE Position, as shown in Exhibit A – Amendment 2 attached and made a part of this Agreement.

3. **SECTION II – BUDGET:**

The budget allocated to Subrecipient for the Fort Bragg Homeless Mental Health Intervention Program is increased by \$144,789 and limited to \$285,370, as shown on Exhibit A – Amendment 2 attached.


4. Except as expressly amended herein, the Subrecipient Agreement, between the CITY and SUBRECIPIENT dated March 26, 2012, as amended by the First Amendment to same dated January 29, 2013, is hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Amendment the day and year first above written.

CITY OF FORT BRAGG:

SUPRECIPIENT:

By: _____
Linda Ruffing
City Manager



Anna Shaw, Executive Director
Mendocino Coast Hospitality Center

ATTEST:

Cynthia M. VanWormer, MMC, City Clerk

APPROVED AS TO FORM:

Samantha W. Zutler, City Attorney



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 14-455

Agenda Date: 1/26/2015

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 7C.

Adopt City Council Resolution Approving the Second Amendment to the Subrecipient Agreement with Mendocino Coast Clinics for the Public Service Activity Funded by CDBG #12-CDBG-8388 and Authorizing City Manager to Execute Same (Amount Not to Exceed \$177,130; Account No. 302-5001-0630)

The City's 2012 Community Development Block Grant (CDBG) #12-CDBG-8388 provides \$462,500 to operate the Homeless Mental Health Intervention Program (HMHIP) for approximately thirty months, until September 30, 2015. HMHIP provides targeted, intensive intervention services to homeless individuals who are exhibiting mental health issues who are not currently receiving treatment or regular services. The HMHIP is operated by Mendocino Coast Hospitality Center (MCHC) and Mendocino Coast Clinics per Subrecipient Agreements with each entity. The Agreements include a scope of work and budget approved for the grant application in March 2012 and amended after the grant award in February 2013. Client services are initiated by MCHC, and the number of clients eligible for the program has significantly exceeded projections. In addition, client needs have been different than anticipated in the original program budget, with less need for expensive direct medical services and increased need for case management, ancillary medical services and counseling. The HMHIP operators have determined that a re-allocation of remaining funding will allow more effective service to clients. Specifically, the operators agree that remaining budget of \$144,789 should be moved from Mendocino Coast Clinics to MCHC. The proposed changes to the Mendocino Coast Clinics budget reduce several line items to reflect expected costs through grant termination, including Patient Advocate, Substance Abuse Counselor, Primary Care Consultation, and Mental Health Counseling. Increases are proposed to add a small budget for direct support supplies; to add a variety of new client services to meet identified needs, including breathing and nutrition classes; and to add a dedicated Program Coordinator/Case Manager to ensure that program effectiveness is maximized. The original and proposed budget and scope of work for MCHC and MCC is attached as Second Amendment Exhibit A.

RESOLUTION NO. ____-2015

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING THE SECOND AMENDMENT TO THE SUBRECIPIENT AGREEMENT WITH MENDOCINO COAST CLINICS FOR THE PUBLIC SERVICE ACTIVITY FUNDED BY CDBG #12-CDBG-8388 AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NOT TO EXCEED \$177,130; ACCOUNT NO. 302-5001-0630)

WHEREAS, the City of Fort Bragg received a grant for \$462,500 from the 2012 State of California Department of Housing and Community Development, State Community Development Block Grant (CDBG) Community Development Allocation to fund a Public Service activity known as the Fort Bragg Homeless Mental Health Intervention Program (HMHIP) operated by Mendocino Coast Hospitality Center and Mendocino Coast Clinics; and

WHEREAS, the City of Fort Bragg entered into a Contingent Subrecipient Agreement with the Mendocino Coast Clinics in March 2012, as amended in February 2013, to assist in implementing the Fort Bragg HMHIP funded by the grant; and

WHEREAS, Mendocino Coast Clinics has provided services as identified in the budget and scope of work provided in the Subrecipient Agreement Exhibit A, as amended; and

WHEREAS, actual experiences of implementing the program have demonstrated a need to re-allocate the program budget to increase the Mendocino Coast Hospitality Center (MCHC) budget by \$144,789 and decrease the Mendocino Coast Clinics budget by \$144,789, to maximize program effectiveness and services to homeless clients; and

WHEREAS, the decrease in the Mendocino Coast Clinics budget will result in a new budget of \$177,130 and will reduce Patient Advocate, Substance Abuse Counselor, Primary Care Consultation and Mental Health Counseling line item budgets to align costs with projected actual expenditure amounts, while increasing direct support supplies, adding a dedicated Program Coordinator/Case Manager, and adding various client services; and

WHEREAS, MCHC is agreeable to this budget re-allocation and will exercise a budget amendment to increase their budget by \$144,789, to \$285,370, such that the total program budget remains within the total award of \$462,500; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. Mendocino Coast Clinics is a highly qualified subrecipient and has demonstrated that it is sufficiently capable and experienced in implementation and management of CDBG-funded projects.
2. Adequate funding is available on a reimbursement basis through the State CDBG program to complete the work as described in the Subrecipient Agreement as amended.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby Approve the Second Amendment to the Subrecipient Agreement with Mendocino Coast Clinics for the Public Service Activity Funded by CDBG #12-CDBG-8388 and Authorizes City Manager to Execute Same (Amount Not to Exceed \$177,130; Account No. 302-5001-0630)

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 26th day of January, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DAVE TURNER,
Mayor

ATTEST:

Cynthia M. VanWormer, MMC
City Clerk

SECOND AMENDMENT
AGREEMENT WITH MENDOCINO COAST CLINICS
FOR CDBG PUBLIC SERVICE PROGRAM ACTIVITIES, CDBG #12-CDBG-8388

THIS SECOND AMENDMENT is made and entered into this 26th day of January, 2015, by and between the CITY OF FORT BRAGG, hereinafter referred to as "CITY", and MENDOCINO COAST CLINICS, INC., hereinafter referred to as "SUBRECIPIENT".

WHEREAS, the City's 2012 Community Development Block Grant (CDBG) #12-CDBG-8388 provides \$462,500 to operate the Homeless Mental Health Intervention Program (HMHIP) for approximately thirty months, until September 30, 2015; and

WHEREAS, the Program is operated by Mendocino Coast Hospitality Center (MCHC) and Mendocino Coast Clinics per Subrecipient Agreements with each entity; and

WHEREAS, Client services are instigated by MCHC, and the number of clients eligible for the program has significantly exceeded projections. In addition, client needs have been different than anticipated in the original program budget, with less need for expensive direct medical services and increased need for case management, ancillary medical services and counseling; and

WHEREAS, the operators agree that remaining budget of \$144,789 should be moved from Mendocino Coast Clinics to MCHC.

NOW, THEREFORE, for the aforementioned reasons and other valuable consideration, the receipt and sufficiency of which is acknowledged, City and Subrecipient hereby agree that the Subrecipient Agreement for CDBG Public Service Program Activities between the CITY and SUBRECIPIENT dated March 26, 2012, as amended by the First Amendment to same dated January 31, 2013, is hereby amended as follows:

1. SECTION I – SCOPE OF SERVICES; SUBSECTION A – PROGRAM DELIVERY:

The Scope of Services has been amended to add Direct Support Supplies and Additional Client Services, to delete Primary Care Consultation, and to make additional changes as shown on Exhibit A – Amendment 2 attached and made a part of this Agreement.

2. SECTION I – SCOPE OF SERVICES; SUBSECTION D – STAFFING:

The Scope of Services has been amended to delete the Primary Care Professional's activities and add a Program Coordinator/Case Manager at a level up to a 1.0 FTE position as further shown in Exhibit A – Amendment 2 attached and made a part of this Agreement.

3. SECTION II – BUDGET:

The budget allocated to Subrecipient for the Fort Bragg Homeless Mental Health Intervention Program is decreased by \$144,789 and limited to \$177,130, as shown on Exhibit A – Amendment 2 attached.

4. Except as expressly amended herein, the Subrecipient Agreement, between the CITY and SUBRECIPIENT dated March 26, 2012, as amended by the First Amendment to same dated January 31, 2013, is hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Amendment the day and year first above written.

CITY OF FORT BRAGG:

By: _____
Linda Ruffing
City Manager

SUPRECIPIENT:



Paula Cohen, Executive Director,
Mendocino Coast Clinics, Inc.

ATTEST:

Cynthia M. VanWormer, MMC, City Clerk

APPROVED AS TO FORM:

Samantha W. Zutler, City Attorney

EXHIBIT A - AMENDMENT 2
Homeless Mental Health Intervention Program (HMHIP)
Scope of Work and Budget
As of January 1, 2015

Description	Unit/Quantity	Original Budget (30 months)	Amend 2 Change	Amend 2 Budget Eff. 1/1/2015
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Mendocino Coast Hospitality Center Tasks:

Training: screening tool	<i>Supplies, misc. for "training of trainers"</i>	LS	\$ 250	\$ -	\$ 250
Outreach Case Manager	<i>Direct client engagement, management, contact, liaison</i>	Original budget 1 FTE; Amend. 1: up to 2 FTE	\$ 96,720	\$ 54,163	\$ 150,883
NEW: Outreach events	<i>Homeless Summit(s)</i>	LS		\$ 28,229	\$ 28,229
NEW: Substance Abuse Counselor	<i>Case management team; conducts assessments; treatment plan development; treatment groups</i>	NTE 1.0 FTE	\$ -	\$ 24,000	\$ 24,000
Direct support	<i>Incentives, supplies to increase & insure contact</i>	Monthly	\$ 21,000	\$ 18,700	\$ 39,700
Vehicle expense (IRS rate)	<i>Client transport & outreach</i>	Per mile	\$ 7,215	\$ (5,344)	\$ 1,871
Supplies/phone/misc.	<i>Other direct program costs</i>	LS	\$ 2,500	\$ 1,500	\$ 4,000
Case management/supervision/support	<i>Program supervision & case management participation</i>	Hours/.1 FTE	\$ 12,896	\$ 23,541	\$ 36,437
Sub-total MCHC			\$ 140,581	\$ 144,789	\$ 285,370

		Unit/Quantity	Total for Grant Term (30 months)	Change Orig Bud to 1/1/15 Bud	REVISED Budget Eff 1/1/2015
MCC Tasks:					
Patient Advocate	<i>Client linkage to entitlement programs, benefits, and patient services</i>	Hourly Originally .8 FTE now .4 FTE	\$ 84,000	\$ (66,800)	\$ 17,200
Mental Health Counseling	<i>Case management team; conducts assessments; treatment plan development; treatment groups; 1:1 services</i>	Hourly/.5 FTE	\$ 105,300	\$ (57,300)	\$ 48,000
Substance Abuse Counselor	<i>Case management team; conducts assessments; treatment plan development; treatment groups; 1:1 services</i>	Hourly: originally .5 FTE, now .4 FTE	\$ 105,300	\$ (80,300)	\$ 25,000
Psychiatric consultation	<i>Oversight and clinical supervision of mental health counselor; case management resource & referral; and patient care services</i>	Originally 2 hours/month, now 8 hours/month	\$ 5,460	\$ (460)	\$ 5,000
Primary care consultation	<i>Case management referral and resource; patient care services</i>	Amend 2 deletes 1 hour/month	\$ 2,730	\$ (2,730)	\$ -
Psych testing		Per Amend 2: 2 Panels per month	\$ 5,750	\$ 15,850	\$ 21,600
Supplies/phone/misc.		Annual	\$ 2,500	\$ (500)	\$ 2,000
NEW: Direct support	<i>Incentives, supplies to increase & insure contact</i>	LS	\$ -	\$ 1,350	\$ 1,350
NEW: Additional client services	<i>Breathing, nutritional, and TBD client services</i>	8 hours per month	\$ -	\$ 5,600	\$ 5,600
NEW: Program coordinator/Case Manager	<i>Dedicated program coordinator/ medical & BH liaison</i>	1.0 FTE	\$ -	\$ 33,280	\$ 33,280
Program supervision	<i>Personnel & other allocated program administrative costs</i>	Up to .25 FTE + allocated costs	\$ 10,879	\$ 7,221	\$ 18,100
Sub-total MCC			\$ 321,919	\$ (144,789)	\$ 177,130
Total			\$ 462,500	\$ -	\$ 462,500



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 15-003

Agenda Date: 1/26/2015

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 7D.

Approve Minutes from Special Meeting of January 8, 2015



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Special City Council

Thursday, January 8, 2015

6:00 PM

John Diederich Center, 208 Dana Street

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:00 p.m.

ROLL CALL

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

1. CONDUCT OF BUSINESS

1A. 14-432 Reception and Meeting to Welcome Visitors from Fort Bragg's Sister City, Otsuchi, Japan

Mayor Turner read the Proclamation welcoming Fort Bragg's visitors from our Sister City - Otsuchi, Japan and presented a copy to Mr. Kozo Hirano, Mr. Yoshimasa Abe, Mr. Yoshitaka Numata, Ms. Mitsuko Uchikanezaki, Ms. Sachiko Motomochi, Setsuko Hirano, Nozomi Kobayashi, Chiyo Yahata, and Kazusa Haga. He then gave them a present to take back to the City of Otsuchi.

Vice Mayor Peters read a proclamation from State Assembly Member Jim Woods and Mayor Turner read a message from State Senator Mike McGuire.

The visitors then introduced themselves and showed a video message from the Mayor of Otsuchi. Some of the students and adults gave speeches telling about themselves and the affects of the earthquake and tsunami on their lives. They concluded their presentation by singing a song.

Mayor Turner and Vice Mayor Peters expressed the importance of the exchange program and stated that they look forward to the Sister City exchange for years to come.

This item was ceremonial only; no action was taken.

2. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS

ADJOURNMENT

Mayor Turner adjourned the meeting at 6:34 p.m.

DAVE TURNER, MAYOR

Cynthia M. VanWormer, MMC, City Clerk

IMAGED (_____)



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 15-002

Agenda Date: 1/26/2015

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 7E.

Approve Minutes of January 12, 2015



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, January 12, 2015

6:00 PM

John Diederich Center,
208 Dana Street

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

AGENDA REVIEW

Mayor Turner stated that Item 5A will be heard prior to the Public Hearing items.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. 14-434 Appointments to City Council Standing Committees, Ad Hoc Committees, and Interagency Assignments

Mayor Turner reviewed the Committee and Interagency appointments as follows:

COUNCIL COMMITTEES

Community Development Committee - Deitz & Cimolino
Finance & Administration Committee - Turner & Hammerstrom
Public Safety Committee - Deitz & Peters
Public Works & Facilities Committee - Turner & Peters

AGENCY ASSIGNMENTS & STANDING COMMITTEES

Economic Development Financing Corporation - Cimolino
Fort Bragg Fire Protection Authority - Turner & Deitz
Local Agency Formation Commission (LAFCO) - Hammerstrom
Mendocino Council of Governments (MCOG) - Hammerstrom, Deitz (alt.)
Mendocino Solid Waste Management Authority (MSWMA)/AB 939 Local Task Force - Turner
Mendocino Transit Authority - Peters
Caspar Transfer Station Joint Coordinating Committee (JCC) - Hammerstrom & Turner
North Coast Local Agency Coordinating Committee - Hammerstrom

AD HOC COMMITTEES

Inflow & Infiltration Ad Hoc Committee - Turner & Cimolino
Mill Site Ad Hoc Committee - Turner & Deitz
PEG Access Ad Hoc Committee - Cimolino & Hammerstrom
Technology Ad Hoc Committee - Turner & Deitz
Town Hall Dais Ad Hoc Committee - Turner & Hammerstrom

2. STAFF COMMENTS

City Manager Ruffing reported that Standard and Poor's has upgraded the City's credit rating from BBB+ to A-, which benefits the Redevelopment bond refinancing. It also acknowledges the City Council's efforts to keep the City on very solid financial footing. She stated that she had the opportunity to go out onto the Coastal Trail last week with the visitors from Otsuchi, Japan and it is magnificent and stunningly beautiful; much better than she even imagined. Ruffing thanked Community Development Director Jones who has worked tirelessly for years on the permitting, environmental review, and design of the Coastal Trail

Public Works Director Varga stated that technically the trail has not been opened but many people are going out there and using it and as long as they are respectful of the trail and the other property (land, contractor's equipment and materials) the City won't chase them off. He noted that some people have driven onto the trail and trespassed on Georgia-Pacific property which is not okay. The City is going to see if a soft opening can be done to acknowledge the fact that the trail is being used and make it available to the public. Staff hopes to do the soft opening at the end of January but there is some work that needs to be completed first. Varga noted that there is an unusual circumstance with the cable stairs down to Glass Beach as they sustained damage during the storm last month; they need to be blocked off in some way. The City will plan a true grand opening sometime in the spring in order to celebrate and recognize everyone who contributed time and money to this project.

Police Lieutenant Gilchrist provided an update of the Police Department activities noting that they started the New Year with a whimper rather than a bang as there was not much activity that evening. He reported on the newly hired employees and their training status and noted that the Department has completed all the POST required training in the last two years. Gilchrist stated that they have been receiving a number of leads regarding the robbery on North Franklin Street and are actively following up on those leads. He noted that staff is handling the period of transition well and appreciate the support they have been receiving from the City, Chief Willis and Don McQuarrie. He encouraged the Council to give him a call if they have any questions about what is happening at the Department.

3. MATTERS FROM COUNCILMEMBERS

Mayor Turner reported that he spent part of last week with the visitors from Otsuchi, including attending a special meeting last week where they showed the Council a video from their Mayor thanking the community for all we've done. He noted that four students came and stayed with two local families; it is great to be restarting the student exchange. The visitors also got to visit the Coastal Trail and see Otsuchi Point where they called their Mayor and exchanged a wave across the ocean. Turner reported that Police Lieutenant Naulty, Sheriff Lieutenant Stefani and Sheriff Deputy Ricky DelFiorentino (posthumously) will be recognized by the California Robbery Investigators Association in Las Vegas in February.

Vice Mayor Peters echoed what the City Manager and Mayor said about the coastal trail noting that civilization is so far away from the trail out there. He stated that is great to see it come to fruition and noted that he was on the City Council when the plan for the trail began. Peters asked for an update on Town Hall and City Manager Ruffing stated that it will be done for the first meeting in March. Peters reported that he will be out of town for a few days attending the League of California Cities New Mayors and Councilmembers conference along with Councilmember Cimolino.

Councilmember Cimolino stated that he did some research about the earthquake and tsunami in Otsuchi about three months after it happened and he felt it was very special to meet the people from there. He noted that he met one young man who owns a chain of restaurants in Los Angeles who lost his family in Otsuchi. Cimolino stated that it is great to see the exchange program restarted. He concluded by stating that he is excited to go to the conference and thinks he will learn a lot about the finer points of being a Councilmember

Councilmember Deitz stated that he also enjoyed the Otsuchi visit especially the four high school students who gave speeches. He noted that the Foundation raised over \$300,000 and the students said how much it meant to them to know that someone across the ocean was concerned about them. Deitz stated that he recruited some more people to the Technology Ad Hoc Committee - Sage Statham and Rob Bush from MCN, Barry Daoust of Creative Mind Computers, and John Naulty Jr. - and they are talking about downtown wireless service. He stated that the Committee hopes to come to the City Council at some point to justify investing in equipment that will be needed for this project.

Councilmember Hammerstrom stated that he was also moved by the Otsuchi visitors and stated that the community has been touched by the visitors who have come over the years. Part of the visit was to thank the community for their tremendous response in raising money for Otsuchi. He noted that the exchange program is starting up again and there will be additional exchange visits. Hammerstrom stated that the PEG (Public Educational Government) Ad Hoc Committee has been having interesting discussions and should have a report back to the City Council at the next meeting. Everyone needs to think about what they want from the PEG on cable television and other sources.

CONDUCT OF BUSINESS

5A. 14-435 Approval of Nominees to Serve on the Fort Bragg Planning Commission:

1. Mayor Turner's Nomination of Mark Hannon
2. Vice Mayor Peters' Nomination of Stanley Miklose
3. Councilmember Cimolino's Nomination of Teresa Rodriguez

A motion was made by Mayor Turner, seconded by Vice Mayor Peters, that the nomination of Mark Hannon to the Planning Commission be approved. The motion carried by a unanimous vote.

A motion was made by Vice Mayor Peters, seconded by Councilmember Hammerstrom, that the nomination of Stanley Miklose to the Planning Commission be approved. The motion carried by a unanimous vote.

A motion was made by Councilmember Cimolino, seconded by Councilmember Deitz, that the nomination of Teresa Rodriguez to the Planning Commission be approved. The motion carried by a unanimous vote.

4. PUBLIC HEARING

- ### **4A. 14-439** Receive Report, Conduct Public Hearing, and Consider Adoption of City Council Resolution Approving Use of Funding from the 2014 Community Development Block Grant for a Public Facility Acquisition and Rehabilitation Project on Behalf of the Mendocino Coast Hospitality Center to be Located at 101 North Franklin Street

Councilmember Cimolino recused himself as he lives within 500' of the project and left the

meeting at 6:30 p.m.

Housing & Economic Development Coordinator Owen reviewed the Agenda Item Summary prepared for this item with the City Council. She clarified that the public hearing is regarding the Community Development Block Grant (CDBG) funding use; there is no Use Permit process required because the proposed use is already allowed in the Central Business District.

Discussion: The following was noted during discussion of this item:

- Police Lieutenant Gilchrist, in response to a question by Mayor Turner stated that there are no more or less calls at the current transitional housing than any other location in town. Transitional housing is not used by people with drug and alcohol issues. The Police Department doesn't foresee this use at this location being a problem; Gilchrist stated that he likes that the location is centrally located.
- Vice Mayor Peters stated that he spent two hours touring the Hospitality House, transitional housing and the Hospitality Center offices last week.

Mayor Turner opened the public hearing at 7:52 p.m.

1. Anna Shaw, Executive Director for Mendocino Coast Hospitality Center (MCHC), read her letter of January 9, 2015 into the record and answered questions from the City Council. Items noted included:
 - a. They will have funds for maintenance of the property as they will no longer be paying rent as they do currently and they will have rental income from Ortner.
 - b. There are no plans to put a soup kitchen or feeding program at this facility; the feeding program will remain at the Hospitality House.
 - c. There are no immediate plans for training and a coffee shop but they hope to do that within a year or so.
 - d. There will be five transitional housing units.
 - e. They estimate 40-50 people per day coming in for services.
 - f. This facility will give staff the ability to deliver vital care programs to the mentally ill.
 - g. The Hospitality Center receives approximately \$90,000 of general assistance from the County each year. \$40,000 of that goes to the shelter, which is the only funding it gets besides community donations.
 - h. Parking should not be an issue for the 15 employees at the Hospitality Center as many do not drive or carpool. Shaw estimated the parking spaces needed at eight. They are not required to have a parking plan but it is in their best interest to get along with the neighbors and share the on-street parking.
 - i. The Old Coast Hotel has an enclosed patio where people can wait, which means they will not be loitering on the street corner.
2. Sue Stever stated that she is an employee of the Hospitality Wellness Center as a Case Manager for homeless programs and Care Manager for specialty mental health. She addressed the issue of who they serve by noting that this is a community of the "haves and the have nots." The people they serve are people from the community - they are not "those" people, they are "us." Stever stated that if people would take the time to look at the Hospitality Center's other properties they would know the building will be treated with nothing but respect.
3. Trudy Morgan stated that her oldest brother was homeless and agreed that there needs to be a place for the homeless in Fort Bragg, but it should not be downtown. She noted current issues with the homeless at Purity and along Franklin Street.
4. Jim Shaw stated that he came to Mendocino County when he was 19 or 20 and worked a number of jobs in the area. He stated that he was here when the Governor decided to close a number of mental health facilities and the patients came to Mendocino County. A lot of the people that wander around and exhibit uncivil behavior are not engaged in the services that will be provided at this location. He then read his letter of support that he previously submitted in writing.
5. Michael Brown, practicing psychiatrist for 14 years, addressed why the community needs the

Hospitality House noting that he worked for County Mental Health for ten years and would often see patients sporadically. There was very little in terms of cross coverage, which is what the Hospitality House provides; they provide a coordinated effort and outreach by people who are there for patients on a day-to-day basis. He stated that he has no problem with that being downtown and the benefit to using the Old Coast Hotel is the degree of coordination that will be provided. That kind of continuity makes the difference.

6. Sheila Dawn Tracy, Occupy Mendocino, stated that she is an advocate for the homeless. She felt that this project was more like a boon for administrative services than for the homeless. Many people on the street won't go to the Hospitality House because they don't get treated with respect. She stated that she heard that 40% of homeless population in Mendocino County is in Fort Bragg so five units is not enough - there needs to be a whole lot more. She referenced a program in Salt Lake City, Utah that solves their homeless problem by putting the homeless in apartments. She noted that Dr. Carine said that he thought the Coast Hotel is an ideal place for these services but there needs to be more.
7. Kristina Harju, Case Worker for MCHC, strongly supported the acquisition of the Old Coast Hotel. She gave her personal story, stating that she lost everything including, most importantly, her 13 year old daughter. Thanks to MCHC programs she has turned her life around and her daughter is currently House Manager at Hospitality House. This organization helps people from all walks of life get off the streets and become productive members of the community. The new property will help MCHC staff by providing more work space, more privacy, and meeting rooms that will allow them to help more clients in a centralized location. Also clients can wait in a private enclosed courtyard.
8. Evan Dick, stated that he cares very much about all human beings and his heart goes out to anyone in physical or psychological need. However, the situation at hand is almost a planning issue. He stated that he personally thinks all these entities should be grouped together but he has a problem with it being in the business district and possibly conflicting with tourism and residents. He stated that he was apprehensive when the City put a homeless tent in his neighborhood and crime went up. He noted that business owners are struggling and stated that the Council needs to think about the businesses, community members, and the people in need. He appealed to them to think this over before making a decision as it is hard to undo choices like this.
9. Crystal Clements stated that she thinks it is outrageous to put this in the downtown area. She agreed there is a need for these services but downtown on Franklin Street is the wrong place to put them.
10. Ann Rennacker stated that she believes the Coast Hotel is a good fit for them and noted that it has been sitting empty for many years. No one is going to buy it. Homeless people need a place they can get a shower, clothing, training, mental health assessment, and addiction counseling. There were a lot of people who got illegally foreclosed on in 2008 and pushed out of homes and they haven't recovered. She noted that the Hospitality House keeps people in line and requires them to be clean and sober and makes sure they take their medications but don't overuse them. The people who are a big problem are not the ones using the services.
11. Paul Davis, MCHC Operations Manager, noted that when these subjects come up people get fuzzy about the difference between a shelter and transitional housing. The program he is the most proud of is the transitional housing. It is not an emergency shelter program. It is for people who have a disability but have income and can pay rent, people ready for the next step to get back on their feet and get in their own place, or low income people who find themselves on waiting lists for income sources that haven't come through yet. This allows them time to get organized and time to get into an apartment, and in the meantime they live in the MCHC transitional housing units like it is their own home but they are monitored daily and provided with life skills training. He reported on the number of people who have utilized the Harrison Street transitional housing and noted that they have an 83% success rate. These are the types

of people who will be living at the Coast Hotel.

12. Douglas Chouteau stated that he is totally against the item on the agenda. He stated that he isn't against the Hospitality Center, homeless helping themselves, or helping those with mental issues. But he doesn't believe this is the right location and questioned whether it was necessary to take a truly historic building and make it unavailable for future businesses. He felt that the building should be kept as a tourist attraction as a historic building and suggested looking at alternative places to have the Hospitality Center services. He concluded by stating he would like to see this building put on the market and sold as a restaurant/bar and hotel.
13. Dan Fowler, Pastor of the First Presbyterian Church and MCHC Board Member for seven months, noted that the last time he was in the Old Coast Hotel was in January 2003 and that is the last time he remembers it being open. It has been for sale for all these years so to suggest it has to be sold to someone who can make a profit is absurd. He stated that the Fort Bragg community has a priority to take care of their own and stated that people shouldn't have the misunderstanding that these people come from out of town as many of them are locals. He supported the proposal.
14. Terry Gentry Mosher stated that she is a mental health patient and that the Access Center needs the Old Coast Hotel. Walking down the alley to the current facility is degrading. She noted that the area around the Old Coast Hotel include Down Home Foods, Mendo Litho, Figuerido's, and La Bamba; it is not in the big tourist area. She stated that she lives right across the street from the Old Coast Hotel and never sees any tourists. It would be nice to have a place for patients to sit when they are having a hard time and be with professionals and others like themselves and be treated with dignity and respect. A place where the patients can contribute and help. Mosher stated that she completely understands the problems with the "icky" people in front of Purity and stated that many of them are "travelers". The local authorities are working on getting a handle on those people.
15. Judy Valadao stated that she wished that people would have known about this sooner so they would have had time to ask questions. She stated that she has been through the Hospitality House and transitional housing and they keep their property beautiful both inside and out. She felt that the question people should be asking is how much more can Fort Bragg take. Since the place shut down in Ukiah there has been an influx of transients coming to Fort Bragg for services. Not only has she seen it but she read an article by Anna Shaw about it. Valadao stated that she learned that to be considered a local here for services a person only has to be here for two weeks. She stated that if people had been aware of this item they could have gone to the County Board of Supervisors and asked to have more centrally located homeless services. Valadao noted that there is a rumor that Carine had received a loan or grant from the City to fix the building when they first got it and that the loan is not completely paid off. Is that true and will the City be paid back as part of this deal?
16. Christina Affinito praised the work the Hospitality Center has done and noted that the old Social Services building is available and wasn't looked at by MCHC.
17. Tammy Davis thanked a number of people who took the time to take some kind of action to end homelessness in the community. She read from an article that stated there are 3800 foreclosures every day in the United States. She noted that being poor is now illegal as people can end up in jail for loitering, sleeping in public, or littering. She felt it was strange that the wealthiest country in the world treats stray animals better than homeless people. She noted that Ginny Siewart in her book "People Like Us" writes that any of us can find ourselves homeless and that 21 of every 50 children experience being homeless each year. People are not in the spirit of helping other people who are in need and everyone needs to get back to a sense of community by reconnecting and caring about the well being of their neighbors. Everyone needs a sense of belonging.
18. Elaine Ball stated that somebody kind of angered her and chipped her character. She stated that she is a Christian who does the right thing. She noted that she likes the integrity of the Old

Coast Hotel and doesn't doubt for a minute that MCHC will do a good job. She stated that she understands what people are saying about the strip mall where mental health services are now but one of the reasons clients use the alley is because of their behavior. Those things need to be spoken about. Ball stated that she would help those in need but there are too many to help. She then relayed a story about an incident on the train tracks where a homeless person was injured but when he was taken to the hospital he was kicked out because he was disruptive.

19. Frank Casian stated that he grew up in a household full of addiction and dysfunctional attitudes so he isn't sure where everyone gets the idea these people can be helped. From someone he spoke to several years ago he learned that out of 10 years of working with clients if you touch one person you've done a lifetime worth of work. He asked what the ratio of qualified medical personnel will be for these clients? He noted that there is an industrial building at North Harbor Drive and Franklin Street that is set up for helping people and is located near the Police Department, Social Services, and the Hospital. The Coast Hotel is over 100 years old and shouldn't be treated as a waystation for homeless and addicted people.
20. Richard Lewis Miller, doctor of clinical psychology, noted that there are over two million homeless children in the United States. This is because a group at the very top are sucking out so much money that the amount left for everyone else is shrinking and the people at the bottom of the pie have to suffer. He stated that he is proud to be in a community where this is happening here. He stated that he didn't believe that God differentiates between who has more or less money. He relayed a story about a woman he met at a homeless meeting who worked, along with her daughter, at an RV center until new owners came in and fired them. If it wasn't for the First Presbyterian Church she would have been out in the street. The people who will be helped by this facility are not the ones who live under the bridge or walk down the street intimidating people; the people who live in the transitional units are not those people. There is no evidence they commit more crimes than anyone else. Doing things for people in transition saves the community money as they require less police, fire, and hospital services. Miller stated he is proud that people come to Mendocino County because they feel safe here.

Mayor Turner recessed the meeting at 8:14 p.m.; the meeting was reconvened at 8:26 p.m.

21. Paula Pearlstein stated that the Hospitality Center and Hospitality House are invaluable to this community and agreed that they need more space. The issue is the location. She stated that she is totally in support of them and would join a committee to help scout out other locations but this is already a congested intersection that doesn't have enough parking. She disagrees with the location and suggested finding somewhere else.
22. Carrie Hutchins stated that she has been vacationing here for a while and moved here two years ago. She has been in real estate since 1997 and spent a significant amount of time marketing commercial real estate and is currently marketing two motels on the coast that are getting a lot of interest. The reason the Coast Hotel has been vacant for so long is because of its high price. From the tourism aspect she stated that when she started coming here the community was on a precipice that would either result in growth or demise. People want to continue to expand and the Coast Hotel would be an amazing space for that. She agreed that the Hospitality Center is doing great work and needs more space. There is probably a facility out there that would fit their needs and she'd be happy to help locate one.
23. Eric Dwyer stated that he is concerned with the age of the building and the cost of future maintenance. Also Affinito's property was not fully investigated. Suggested tabling this for a week or two while that is looked into.
24. Meg Courtney, former Councilmember, stated that when she first heard about this project she was definitely against it because of the location. But the more she looked at it and thought about it she is really against it because of the bar; it is a beautiful bar and she would hate to see it gone. She noted a place called the Delancy House Project in San Francisco that is similar to this facility and felt that the bar would be a perfect place for a coffee shop. That might put a different spin on this for everyone. She stated she also has issues about whether

the building would sell as a motel/restaurant if properly priced.

25. Eryca Peskin stated that she is new to the area so she has a unique perspective on tourism and the homeless. She stated that she is a social worker and non-profit founder and understands the mixed blessing a donation like this can be. She noted that there is no option to negotiate the terms of the transaction; it is privately owned property and it is not up to the community members to determine how much the owner charges or whether he would make it available for sale for another purpose. The idea that people who have nothing could be treated with dignity and respect in a special place means a lot. She stated that she is glad to live in a community with such large community engagement. The main thing she wanted to say is that it sounds like MCHC did due diligence and looked at a number of properties. The need is not going away because other agencies have had a reduction in services and funding. The question is what kind of community is this; do we live in a community that wants to serve the people who need help? She noted that she interned at the Social Services building years ago and it is a shell and needs a lot of work that MCHC can't afford to do. She encouraged the Council to help MCHC help the people they are serving.
26. Stanley Miklose, merchant on Franklin Street close to the Hotel, stated that he is opposed to this project not out of his own interest but for the sake of the Central Business District. The Hotel is the cornerstone of the Central Business District and he hates to give up on it now. Miklose stated that he worked in the 1990s on development of the Downtown Redevelopment Project and everyone is waiting for the area's prosperity to return. He encouraged the Council not to give up on the Hotel now; to turn it into another County agency is sad. He noted that there is first growth redwood in the building and everything should be done to save this centerpiece of Fort Bragg.
27. Jerry Thomas, MCHC Chief Financial Officer, stated that they can't pay rent long-term; they need to own the property because rent is a fixed expense but if they own the property it is a manageable expense. The reference to other properties being available isn't true; he stated he wore out shoes and realtors looking for properties and nothing else is available in this community that they can afford that meets the criteria established for them. He stated that they worked as hard as can be imagined, turning over every rock they could to find, looking for something before this fell into their laps. MCHC couldn't afford this property without the generosity of the owners and cannot afford to rent Affinitio's property. This is a once in a lifetime opportunity.
28. Jim Hurst stated that he has been in business in the Fort Bragg community for about 37 years and has spent 20 years in government and politics. He stated that for the last 10-12 years he's been driving past the Coast Hotel twice a day and wondering what could be done with that building. It is a marvelous facility and he has fond memories of dinners there. Hurst said that he was stunned when he saw the headlines in the local paper and thinks it is a perfect thing to do. He applauds the Council for having the bravery to go forward with this and take it on. He stated that he lost his brother who was homeless to suicide recently so he has an understanding of what people see every day in our community. Think it is a bold, innovative, creative step and he hopes very much that the Council approves it tonight as he believes it will have a positive impact on the community. There is no perfect place for these services but this is a very good place.
29. Tracy House stated that she tried to stay at the Hospitality House many years ago but couldn't because she didn't sign up in time, then again because she had a dog, then a third time because of mental illness. She wasn't helped at all because she didn't fit into their cubbyhole. She stated that people are falling through the cracks because they don't fall into the Hospitality House guidelines. Many people out there that don't have any resources here in town because they do drugs or alcohol or they have an attitude. They are turned down at Hospitality House if they won't join the program. She questioned whether the five transitional units will each have kitchens or whether they would divide the huge commercial kitchen. She suggested that what

is needed are dorms rather than transitional housing

30. Kris Chamberlain stated that he applauds everyone at the Hospitality House and all the work they do but as a business owner (at 319 N. Franklin Street) he is concerned about how this will impact the Central Business District. He noted that it is a struggle to keep their doors open now and that they have to deal with people hanging out on the benches. People are concerned with safety of this area. Chamberlain stated that he doesn't know that this downtown location is the best location and asked the Council to take local businesses and the safety of their employees into consideration when they make their decision.

Mayor Turner closed the public hearing at 8:52 p.m.

Discussion: The following was noted during continued discussion of this item:

- In response to a question by Vice Mayor Peters, Ruffing stated that the City applied for a CDBG grant back in 1998 on behalf of the Santos (prior owners of the Old Coast Hotel). The Santos received a \$380,000 loan from the City. By 1994 the City was having a hard time collecting the loan repayments. Since the City had the first position on the property title they ended up foreclosing on the property. The City then sold the property to the current owner for \$450,000 in 1995 and fully recovered the loan amount.
- Peters stated that he spoke to business owners on Franklin Street following his tour and meeting with the Hospitality House staff and just about all of them were opposed to having this facility in this historic downtown building. They felt it was not good for the image of the Central Business District and conflicts with the beautification project on Franklin Street that was done to attract business. He stated that he wasn't sure people who are involved with the downtown businesses were notified of this item.
- The CDBG grant requires that transitional housing be included in the services provided.
- It would take a lot of work to add transitional housing units to the old Social Services building owned by Affinito.
- The transitional housing program helps people to move into private housing.
- At one time there were 33 units of transitional housing in Fort Bragg; there are currently only 15 units.
- The Old Coast Hotel has been on the market for some time and there has been no interest in purchasing it for a hotel, restaurant and bar. This use will bring life back to the building.
- Using the CDBG grant to purchase the hotel is an opportunity to leverage additional money.
- Councilmember Deitz stated that he has worked with the owner previously and believes he will keep the building empty rather than sell it to a private party for \$900,000.
- If someone walked in with private funding to purchase the building the Council would have no say on the project at all.
- If the building was used as a hotel, restaurant and bar parking would be more of a concern than it will be for this use.

A motion was made by Councilmember Hammerstrom, seconded by Councilmember Deitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

No: 1 - Vice Mayor Peters

Abstain: 1 - Councilmember Cimolino

Enactment No: RES 3768-2015

Mayor Turner recessed the meeting at 9:21 p.m.; the meeting was reconvened at 9:30 p.m., with Councilmember Cimolino returning to the meeting.

4B. 14-437 Receive Report, Conduct Public Hearing, and Consider Adoption of City Council Resolution Approving the Addition of Supplemental Activities to 2012 Community Development Block Grant #12-CDBG-8388

The Agenda Item Summary prepared for this item with the City Council by Housing & Economic Development Coordinator Owen. Owen reported that she received a call from CDBG on Friday stating that the Senior Center project is allowed so she requested that the Council strike the fourth Whereas in the resolution and adopt it as amended.

Mayor Turner opened the public hearing at 9:36 p.m.; seeing no one wishing to speak he immediately closed the public hearing.

A motion was made by Vice Mayor Peters, seconded by Councilmember Cimolino, that this Resolution be adopted as amended. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

Enactment No: RES 3769-2015

4C. 14-442 Receive Report, Conduct Public Hearing and Consider Adoption of:

- 1) City Council Resolution Certifying the Subsequent Environmental Impact Report, Adopting California Environmental Quality Act Findings; and Adopting Mitigation Monitoring and Reporting Program for Phase II of Fort Bragg Coastal Restoration and Trail Project
- 2) City Council Resolution Approving Coastal Development Permit Amendment (CDP 10-10/14/14), Design Review Amendment (DR 11-10/14/14), and Use Permit (USP 11-14) for Phase II of the Fort Bragg Coastal Restoration and Trail Project

Community Development Director Jones reviewed the Agenda Item Summary prepared for this item with the City Council.

Mayor Turner opened the public hearing at 9:52 p.m.

1. Sue Boecker asked about mitigation for the mill pond; is it still the case that the trail will not go by the pond until all the dioxin is removed? Jones noted that there is a mitigation measure addressing that; the City won't take ownership of the property until it is remediated to the level of passive recreational use to the satisfaction of the Department of Toxic Substance Control (DTSC).
2. Ann Rennacker stated that the Coastal Trail is wonderful but she is concerned about it going near the berm of the mill pond because it is so toxic but you are saying it will be fenced off until remediated. She expressed concern about people using a foot path over the beach berm, risky ladders that broke down during the last storm, seismic and storm surge dangers. She stated that she hopes there will be fencing to protect people as it is dangerous out there.

Mayor Turner closed the public hearing at 9:56 p.m.

Discussion: The following was noted during continued discussion of this item:

- The City will be sure there is proper signage and fencing installed but people who are risk takers can't always be stopped; the City can't protect them from themselves.
- Vice Mayor Peters noted that the ladder mentioned by Rennacker is near Glass Beach, not the central portion of the trail being discussed. Jones noted that there will also be a ladder in this

area.

A motion was made by Councilmember Deitz, seconded by Vice Mayor Peters, that Resolution 3770-2015 certifying the Subsequent Environmental Impact Report, adopting California Environmental Quality Act Findings, and Adopting Mitigation Monitoring and Reporting Program for Phase II of Fort Bragg Coastal Restoration and Trail Project be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

A motion was made by Vice Mayor Peters, seconded by Councilmember Hammerstrom, that Resolution 3771-2015 Approving Coastal Development Permit Amendment (CDP 10-10/14/14), Design Review Amendment (DR 11-10/14/14), and Use Permit (USP 11-14) for Phase II of the Fort Bragg Coastal Restoration and Trail Project be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

5. CONDUCT OF BUSINESS

A motion was made by Councilmember Hammerstrom, seconded by Councilmember Deitz, that this the meeting continue past 10:00 p.m. The motion carried by a unanimous vote.

5B. 14-443 Receive Report and Provide Direction to Staff Regarding Harbor Lite Lodge Public Access Easement

The Agenda Item Summary prepared for this item was reviewed with the City Council by Community Development Director Jones.

Discussion: The following was noted during discussion of this item:

- In response to a question by Mayor Turner, Jones stated that there may be money left over from the Coastal Trail project that can be used on access from the Coastal Trail to the Harbor.
- Staff believes that the project can be done as a maintenance activity using a crew from Parlin Fork.
- Jones stated, in response to a question by Vice Mayor Peters, that staff is looking for direction involving this particular easement only; the other easements were listed in the report for reference purposes only.

Public comment on this agenda item was received from: Jim Hurst from the Harbor Lite Lodge and Dusty Dillion from the Noyo Harbor Commission. Items of note included:

1. Hurst stated that his commitment of up to \$10,000 needs to be matched by the City.
2. Dillion noted that a number of residents on North Harbor Drive have offered easements for a cantilevered pedestrian path and Mendo Mill, Rossi's and Matson have all volunteered materials to make that project happen.

Discussion: The following was noted during continued discussion of this item:

- A bicycle trail would be nice down to the harbor as well.
- The trail could potentially increase the City's exposure to liability claims if it is a dangerous condition but the intent is the make improvements so that it isn't dangerous.
- City Manager Ruffing noted that staff will bring back action to accept the easement on a future Consent Calendar.

The City Council concurred with the recommended action in the Agenda Item Summary, namely:

1. Direct staff to move forward with transfer of the easement from Coastal Land

Trust to the City of Fort Bragg.

2. Refer discussion of maintenance and improvement of the easement to the Public Works & Facilities Committee.
3. Address long-term management of the easement in the "Noyo Harbor Pedestrian & Bicycle Access Plan" process which is funded in the Mendocino Council of Governments Overall Work Program for 2014-15.

5C. 14-449 Receive Report and Provide Direction to Staff Regarding Wastewater Treatment Plant Upgrade Project

Public Works Director Varga stated that in lieu of the full report he would request authorization to proceed with the Request for Proposals (RFP) and bring the rest of the information back to Council at a future meeting.

Discussion: The following was noted during discussion of this item:

- Mayor Turner stated that he believes the City should move forward with excavation to allow for gravity feed for the activated sludge unit even though it will have a 15 year pay off. Varga explained that the RFP is set up to provide three specific ways to address that issue. Given that the report is 18 month old some of the information may be outdated so proposers have been asked to look at the entire pre-design report. Flexibility has been built into the RFP.
- The City's Climate Action Plan shows the Wastewater Treatment Plant (WWTP) as the biggest producer of greenhouse gas. There was discussion at a previous meeting about on-site electricity generation; that issue needs to be delved into further.

Public comment on this agenda item was received from: Eric Dwyer.

Council consensus was to direct Director of Public Works Varga to move forward with releasing the Request for Proposals.

6. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS

1. Sue Boecker encouraged everyone to look at the City website (city.fortbragg.com) and view the Hare Creek Shopping Center information, particularly the rendering that goes with the wooden poles along Highway 1 and Highway 20. See if that is how you want the gateway to the Mendocino Coast to look. She noted that there will be a Planning Commission public hearing on January 28th in this building at the John Deiderich Center, 208 Dana Street. Boecker stated that people come here because of the unique beauty of this place and the back end of a shopping center isn't unique in any way and doesn't seem very enticing. She stated that she came here from southern California where she watched city by city turn from new and shiny to blighted. She didn't believe that the City needs another shopping center especially when there are so many empty commercial spaces downtown.
2. Ann Rennacker also strongly objected to placement of the mall at Hare Creek as she believes this land should be reserved for classrooms at the College of the Redwoods, which is being reopened by the Mendocino College. College of the Redwoods leased classrooms to the Three Rivers School so now there are not enough classrooms for Mendocino College to have classes. Travesty to put mall there instead. Just this week Governor Brown announced that he wants to have community colleges be free and invest in young people. Young people in Fort Bragg don't have much opportunity to take classes. She urged the Council to leave the land open for classes to expand. She noted that she went to The Boatyard and there are four vacant stores; there are seven on Franklin and four on Main Street. It doesn't make sense to not try to get those stores occupied but instead build a new mall. She cited noise and air pollution, loss of view, increased trash, the impact on wildlife and water.
3. Elaine Ball speaking for the community of Fort Bragg stated that she takes offense that the Council said they got so many letters from their pet project, Hospitality House, but they (MCHC)

knew about this a month ago. The community at large didn't see it until the paper came out. She stated that she would love for the Council to consider the former Rec Center basketball court for the meetings until Town Hall is done because this room is too crowded.

7. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Peters, seconded by Councilmember Deitz, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

7A. 14-410 Approve Request for Proposals (RFP) for City Surrounded By A Trail Feasibility Study and Conceptual Design

This Scope of Work was approved on the Consent Calendar.

7B. 14-440 Adopt City Council Resolution Appointing Representatives to Represent and Vote on Behalf of the City at the League of California Cities, Redwood Empire Division Business Meeting and Legislative Committee Meetings

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3772-2015

7C. 14-436 Approve Minutes of December 8, 2014

The Minutes were approved on the Consent Calendar.

8. CLOSED SESSION

ADJOURNMENT

Mayor Turner adjourned the meeting at 10:45 p.m.

DAVE TURNER, MAYOR

Cynthia M. VanWormer, MMC, City Clerk

IMAGED (_____)



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 15-004

Agenda Date: 1/26/2015

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 7F.

Approve Minutes from Special Meeting of January 13, 2015



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Special City Council

Tuesday, January 13, 2015

1:30 PM

City Hall Upstairs Conference Room,
416 N. Franklin Street

Closed Session

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 1:39 p.m.

ROLL CALL

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

AGENDA REVIEW

1. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

2. CLOSED SESSION

2A. 14-441

CONFERENCE WITH LABOR NEGOTIATORS; Pursuant to Government Code Section 54957.6:
City Negotiators: Linda Ruffing, City Manager & Ginny Feth-Michel, Assistant City Manager
Employee Organization: Fort Bragg Police Association

Mayor Turner reconvened the meeting to Open Session at 2:46 p.m. and reported that direction was given to labor negotiators.

ADJOURNMENT

Mayor Turner adjourned the meeting at 2:47 p.m.

DAVE TURNER, MAYOR

Cynthia M. VanWormer, MMC, City Clerk

IMAGED (_____)



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 14-450

Agenda Date: 1/26/2015

Version: 1

Status: Closed Session

In Control: City Council

File Type: Staff Report

Agenda Number: 8A.

CONFERENCE WITH LABOR NEGOTIATORS; Pursuant to Government Code Section 54957.6:

City Negotiators: Linda Ruffing, City Manager & Ginny Feth-Michel, Assistant City Manager
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